



POSITION PROFILE

**Dean, College of Medical Sciences
Southern CA University of Health Sciences**

(Remote & Hybrid Options)

April 2024

In partnership with Summit Search Solutions, Inc.



ABOUT THE INSTITUTION

Southern California University of Health Sciences (SCU) is a regionally accredited, nonprofit institution specializing in healthcare education. SCU is dedicated to its core values of integrative whole health, evidence-based practice, health equity, and inclusivity.

The mission of Southern California University of Health Sciences (SCU) is to educate students as competent, caring, and successful healthcare practitioners and professionals. An SCU education equips students with the necessary skills and knowledge for their chosen profession while also providing a deep appreciation for integrative, whole-person health. SCU is one of the only universities in the world to combine western, medical, complementary and integrative, and traditional eastern approaches to healthcare.

SCU's enrollment increased 79% in four years. During that same period, the percentage of students from underrepresented minorities in health-related sciences increased 36% and now represents 44% of the student population. The University is at an exciting inflection point as it intentionally positions itself to become one of the leading integrative health institutions in the nation. Plans to expand program offerings and to enhance interprofessional education opportunities for students are deliberate and strategic as SCU trains students to meet the urgent need to work across disciplines and professions and navigate a variety of philosophies, practices, and treatment options. The University holds institutional accreditation with the Western Association of Schools and Colleges (WASC) as well as several programmatic accreditations. [Click here](#) to learn more about SCU.

The University is proud of the SCU Health Center, a unique educational health and wellness facility residing in the heart of Whittier, California. SCU Health faculty work directly with clinical students, helping them treat each person as a whole – considering their biology, psychology, sociology, and environment to achieve better health.

The University is committed to providing excellence in academics, service, scholarship, and leadership through its diverse program portfolio:

- Doctor of Chiropractic
- Doctor of Occupational Therapy
- Doctor of Whole Health Leadership (in development)
- Doctor of Physical Therapy (in development)
- Doctor of Medical Science (in development)
- Doctor of Acupuncture & Chinese Herbal Medicine
- Master of Science: Physician Assistant Program
- Master of Acupuncture & Chinese Herbal Medicine
- Master of Science in Human Genetics and Genomics
- Master of Science in Medical Science
- Graduate Certificate in Human Genetics and Genomics
- Master of Science in Genetic Counseling (in development)
- Post-Baccalaureate Health Education Certificate
- Bachelor of Science in Health Sciences
- Ayurveda Wellness Educator Certificate
- Ayurveda Practitioner Certificate
- Accelerated Science Courses serving 2000+ course takers
- Additional programs planned in Speech-Language Therapy, Physical Therapy in Arizona, Occupational Therapy in Arizona, and more.

QUICK FACTS

- ✓ 1,300+ Students
- ✓ 14:1 Student to Faculty Ratio
- ✓ 20+ Student Groups
- ✓ 96% Retention Rate
- ✓ 45,000 Annual patient visits to the SCU Health System
- ✓ 9 Affiliated Health Centers and hundreds of affiliated clinical sites
- ✓ 25 Acre Campus
- ✓ \$1M in Institutional Scholarships
- ✓ Accelerated Sciences Division serving 2000+ course takers annually



THE OPPORTUNITY

Dean, College of Medical Sciences

The Dean, College of Medical Sciences is one of four Deans reporting to the Vice Provost under a new, multi-college structure (Los Angeles College of Chiropractic, College of Health Professions, College of Medical Sciences, and Center for Interprofessional Education). This is an **inaugural position** as the University's growth has prompted the re-organization to a college-based structure. The Dean role is an exciting and key academic leader position for an experienced administrator interested in leading a new College. The ideal candidate is a successful academic leader and a capable business unit manager. The Dean is responsible for enhancing the quality, visibility, reputation, innovation, marketability, and operational effectiveness of the College and its programs. Current programs include Master of Science: Physician Assistant, Master of Science in Medical Science, Bachelor of Science in Health Sciences, Health Education Certificate, Master of Science in Human Genetics and Genomics, Human Genetics and Counseling Certificate, PreGenetics Counseling Certificate, and future programs including Doctor of Medical Science and Master of Genetics Counseling.

The Dean will be expected to build upon the solid foundation of academic excellence built over the University's 100+ year history. The University was commended by WSCUC at its most recent reaffirmation for its strong commitment to its mission and values including interprofessional education and integrative, whole-person health; the dedication of its faculty and staff to continuous improvement; its significant investments in personnel and technology; its collaboration across departments to address achievement gaps and provide academic support throughout the student experience; and a responsive and dedicated staff who care deeply about the success of faculty, students, and the institution as a whole. The Dean will join a team of highly committed colleagues dedicated to growing the University while maintaining its successful student outcomes and unique, collaborative, supportive campus community.

Remote Opportunity: This position will require building strong relationships across the campus. Candidates for this position will have the option to work on campus, hybrid, or in a fully remote capacity. Travel to campus on occasion is expected to build relationships and attend key events and meetings. Travel costs will be budgeted for and covered by the University.

Duties and Responsibilities – Your Mission:

- Oversee current and future programs of the College; identify new program opportunities.
- Oversee the effectiveness of the academic partnership with Tiber Health for the delivery of Master's in Medical Science.
- Monitor and mentor program leadership including in the areas of budgeting and resource management, faculty management and development, assessment and program review, and accreditation management.
- Monitor, identify, and implement opportunities for improvement in key operational indicators (e.g., average class size, faculty workload).

- Monitor, identify, and implement opportunities for improvement in key academic indicators (e.g., accreditation, student outcomes, student support).
- Ensure effective management of and compliance with programmatic accrediting, licensing, and other regulatory bodies for all College programs.
- Participate in and ensure the successful completion of substantive change proposals to WSCUC.
- Identify and develop partnerships and articulation agreements to maintain and grow College enrollment.
- Identify and develop opportunities to advance the reputation and visibility of the College and its programs (e.g., partnerships, presentations, service).
- Identify and cultivate relationships with relevant healthcare partners to expand clinical site access.
- Assist programs with developing and leveraging Program Advisory Boards.
- Ensure appropriate representation from the College on University councils and committees, including providing opportunities for faculty development.
- Oversee College budgeting and planning.
- Manage supplies and equipment including creation and maintenance of long-range capital plans and supply management processes.
- In collaboration with Operations, manage classroom facilities, supplies, and equipment.
- In collaboration with the Center for Faculty Development and Excellence, ensure faculty development and training meets the needs of the College and its faculty.
- In collaboration with the Center for Interprofessional Education, identify and promote opportunities for both faculty and students in Interprofessional Education.
- In collaboration with Marketing and Admissions, establish and meet College enrollment goals.
- In collaboration with Student Affairs, ensure student and academic support meets the needs of the College's students.
- Lead projects or initiatives at the request of the Vice Provost, AVPAA.
- Participate in University and College activities, task forces, and committees.
- Other duties as assigned.

Required Qualifications:

- Terminal degree from an accredited college or university and, when applicable, an appropriate professional credential/license in a healthcare profession.
- Candidates with a degree in a program area offered by the College are preferred, although nursing and other closely related fields will be considered. A medical degree is not required.
- A record of successful administrative leadership at the dean, chair, or program director level, preferably in a medical-focused program, college, and/or university.
- Direct experience managing programmatic accreditation for a medical-related program.
- Deep understanding of clinical site procurement and management.
- Deep understanding of program development, curriculum mapping, assessment, and program review.
- Experience working with multiple external agencies, such as foundations, local businesses, governmental agencies, and clinical site providers.
- Significant budget management experience.
- University level teaching experience.
- Demonstrated experience with innovative program design in healthcare education such as online, blended, accelerated, and competency-based education.

Preferred Qualifications:

- Experience in an interprofessional education setting.
- Track record of successful grant procurement.

Desired Skills, and Abilities:

- Capable and enthusiastic mentor interested in hiring, developing, and managing program directors and other college administrators.
- Extremely comfortable managing change and growth.
- Knowledge of key principles of enrollment management and academic program sustainability.
- Commitment to the spirit of shared governance.
- Experience working with diverse stakeholders to establish and achieve goals and support institutional and college strategic direction.
- A data informed planner with experience.
- Demonstrated commitment to integrative, whole person health and the values of the University including inclusivity, health equity, evidence-based practice.
- Exceptional communicator, listener and diplomatic leader who can work in a collegial manner with faculty, staff, and other campus and community constituents.

WHY CONSIDER THE OPPORTUNITY

- **Mission & Leadership.** In this newly created role, the mission and value of integrative, whole-person health should resonate deeply. This is an opportunity to lead a College centered on innovating health care, defying silos and valuing collaboration.
- **Location flexibility.** With the flexibility to choose whether to work remotely, hybrid, or on-site, this position lends itself to a unique blend of educating with a mission and maintaining a high quality of work-life.
- **Culture.** The University has a collaborative, supportive and collegial environment. An Honor Roll recipient of the *Chronicle of Higher Education's Best Places to Work*, SCU has built a community of shared respect and welcomes a diversity of ideas, beliefs, and cultures – creating the cornerstone of an engaging and thriving academic culture.
- **Generous time off.** Exceptional vacation and paid time off including national holidays, the day after Thanksgiving, Christmas Eve, New Year's Eve, 3 floating holidays, 2 paid community service days, 96 hours of sick leave, and 4 weeks of paid vacation time.
- **Benefits.** Health care plans are paid 100% for employees. Options to enroll family members are available at a reasonable cost.





PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately and continue until the position is filled; **parties who apply by May 19, 2024, will be given first consideration.** Please submit a PDF version of your resume and cover letter outlining your interest and suitability for this position.

To apply online go to <https://theapplicantmanager.com/jobs?pos=su412>

For more information please contact:

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Salary Range: The broad range is \$130,000-\$163,000. This is a newly created position and as such, this compensation is open to negotiation based on market data as well as individual's depth of knowledge and academic leadership experience, particularly in fostering healthcare program development and management.

Southern California University of Health Sciences is an equal opportunity employer. Members of underrepresented groups are encouraged to apply.



Summit Search Solutions, Inc. is a boutique executive search firm dedicated to serving the education and nonprofit sectors nationwide. Based in Asheville, NC, Summit has a team of experienced recruiting consultants in strategic locations across the country including California, Kansas, Maryland, New York, and North Carolina.



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WHITTIER and SOUTHERN CALIFORNIA

Although the position can be remote or hybrid, this location page is included to educate potential candidates about Whittier, CA given that the University is located there and occasional visits to the University will be required.

Whittier has a unique combination of community identity, spirit, and cooperation that have helped make it one of the most attractive and desirable residential and business locations in Southern California. Located in Los Angeles County, about 12 miles southeast of the City of Los Angeles, it boasts beautiful year-round weather with temperatures rarely reaching above 90 degrees or below 50 degrees.

Living in Whittier offers residents a small-town feel but with the benefits of a large metropolitan area with access to a vast array of cultural and recreational opportunities. In addition to all the attractions offered by the private sector, the County has several world-class facilities including the Music Center, Hollywood Bowl, Museum of Art, the Natural History Museum, the Ford Theatre, and Marina del Rey. The County manages 87 regional and local parks, 344 miles of horse and hiking trails, 19 golf courses, 31 public swimming pools, and 25 miles of beaches.

And there is no end to what Southern California (SoCal) offers in the way of world-renowned restaurants, gallery exhibits, theater, and just about every outdoor activity you can think of.

Southern Californians lead an outdoor lifestyle where family dinners can be served on the patio, an office worker can go for an outdoor run during his lunch hour and weekends can be spent bike riding, hiking, or taking the dogs for a long walk, followed by a stroll through the neighborhood farmer's market. This is the life in SoCal year-round.



To learn more about Whittier and Southern California, visit:

Whittier Chamber of Commerce: <https://www.whittierchamber.com/>

LA County: <https://www.lacounty.gov/>

Los Angeles Times Arts & Culture: https://www.latimes.com/entertainment/arts/?_lb=1