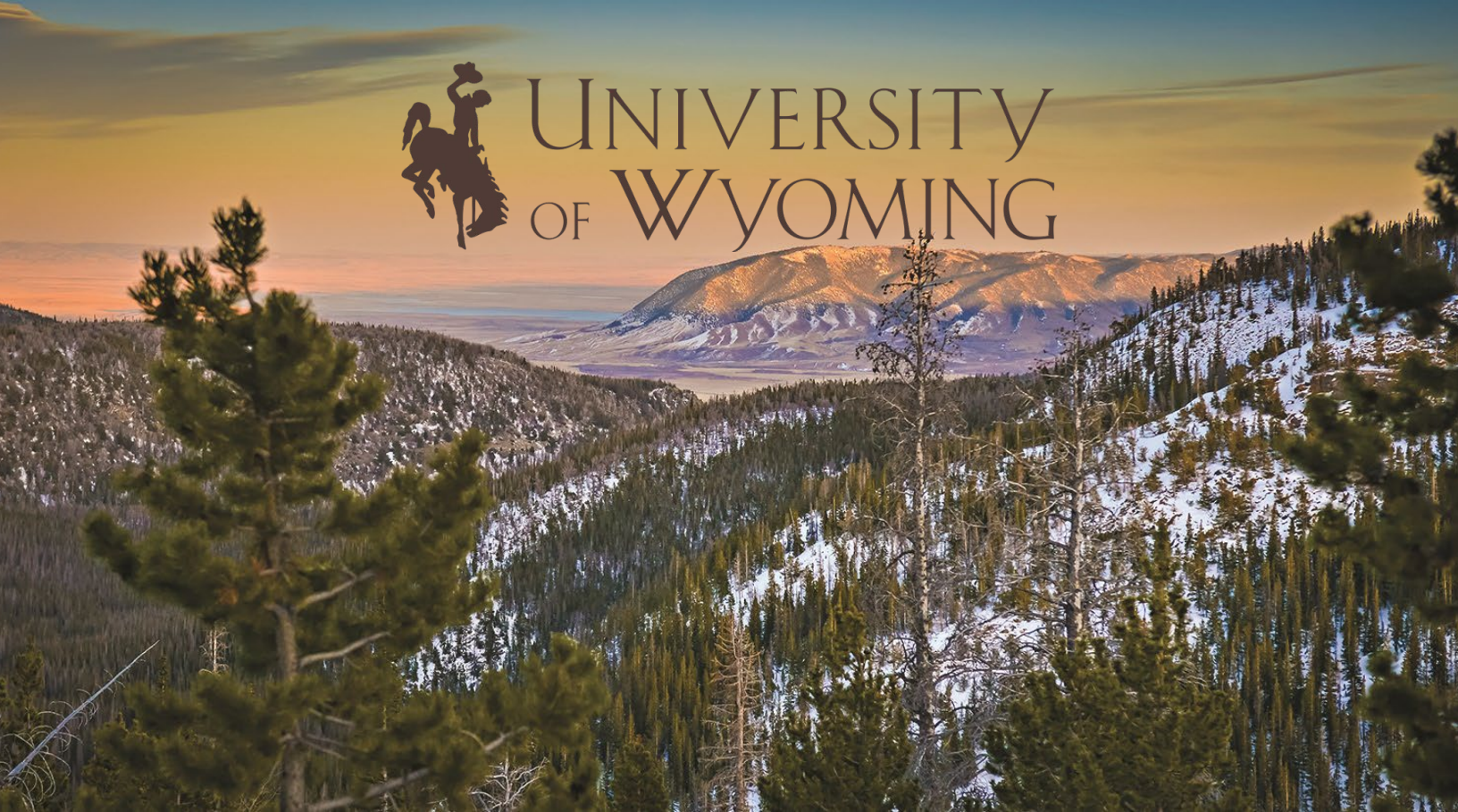




UNIVERSITY
OF WYOMING



POSITION PROFILE

Director of Student Health Service

March 2023



This search is managed in partnership with Summit Search Solutions, Inc.



UNIVERSITY OF WYOMING

Nestled amid the beauty of two mountain ranges in southeastern Wyoming, you will find the nationally recognized teaching and research institution, the **University of Wyoming (UW)**. Established as a land-grant institution in 1886 when Wyoming was still a territory, UW has since grown to nearly 200 areas of study, drawing 12,500+ students from all 50 states and 90 countries. UW is known for its accomplished faculty and world-class facilities, its small student/faculty ratio and quality undergraduate and graduate programs within its colleges of Arts & Sciences, Agriculture & Natural Resources, Business, Education, Engineering & Applied Science, Health Sciences, Law, School of Energy Resources, and Haub School of Environment and Natural Resources. To learn more: <http://www.uwyo.edu>

Throughout its existence, UW has been the only four-year university in the state of Wyoming, though it maintains close relationships with the state's seven community colleges. UW's global impact begins with innovative undergraduate and graduate research opportunities and extends through state and federal partnerships and recent initiatives such as the Wyoming Institute for Humanities Research and the School of Energy Resources. UW has played important roles in the lives of students, Wyoming residents, and communities for 136 years.

- Recognized by *Forbes* in 2019 as one of America's Best Value Colleges.
- Rated as a "Top 15 Outdoor Adventure College" by *Outside* magazine.
- Wyoming ranks #4 in the U.S. News and World Report's "Best States for Higher Education."

The University community is working collaboratively to help the University reinforce and strengthen its reputation as it adapts to changing economic factors in the state and beyond. The University's strategic roadmap, "[Breaking Through 2017-2022: A Strategic Plan for the University of Wyoming](#)," shows that it's an exciting time to be a part of UW as it embarks on new and exciting opportunities.

Location: Located in Laramie, Wyoming, a town of more than 31,000 with a unique blend of sophistication and western hospitality, UW not only provides an environment for success but also offers varied academic and lifestyle opportunities. Laramie is a great place to live and work as it boasts a low cost of living with no state income tax as well as incredible outdoor recreational opportunities, an eclectic downtown area, and a great public school system.





ABOUT THE STUDENT HEALTH SERVICE

The Mission of the University of Wyoming Student Health Service is to provide:

- High-quality health care that enables students to perform optimally physically, mentally, and emotionally, and thus achieve their academic goals while minimizing interruptions in their course of studies; and,
- Effective health education that motivates students to develop and maintain healthy lifestyles that enhance their intellectual and personal growth and development.

The unit's objectives are to:

- Maintain a nationally accredited comprehensive primary care medical clinic for eligible students.
- Deliver cost-effective services, including laboratory, pharmacy, and specialty clinics.
- Provide outreach activities on health-related and prevention topics, in collaboration with other University departments.
- Deliver care in an appropriate cultural context without bias regarding race, ethnicity, nationality, sexual orientation, age, religion, or gender.
- Offer opportunities for training to appropriate undergraduate and graduate students pursuing careers in health fields, and a clinical site for faculty practitioners.
- Monitor, advise, and respond to trends in local and worldwide health issues that may affect the campus community.

[See here](#) for more information on Student Health Service at the University of Wyoming.





THE OPPORTUNITY

The University of Wyoming seeks an inclusive, visionary, and strategic health expert to lead the Student Health Service (SHS) as the next Director. Leveraging a talented team, the Director provides collaborative leadership for the unit's operations, including personnel, budget, assessment and evaluation, accreditation, and all services.

The Director leads the day-to-day medical responsibilities for SHS, including supervision of a staff of 15 full-time and several part-time staff, intake, follow-up referrals for patients, state and federal guidelines compliance, and facilitation of emergency care when needed. SHS is a high-quality, comprehensive outpatient clinic that provides primary health care, preventive services, and health education to UW's student population. Diagnostic and treatment services are available for most common illnesses and injuries and SHS is staffed with nurse practitioners, physician assistants, physicians, registered nurses, and certified nursing assistants. The Director will also serve as a healthcare provider.

Working under the direction of the Associate Vice President for Student Affairs & Dean of Student Success, the Director is a vital member of the integrated wellness team, establishing a broad strategic vision for comprehensive student wellness. The Division of Student Affairs is committed to integrated, affordable, high-quality, and accessible health care for all students on the Laramie Campus. SHS is committed to providing excellent personalized health care to students to support their academic endeavors and successes while attending the University and to educating students on wellness issues that will serve them for the remainder of their life.

SHS will align with Student Affairs' strategic plan for developing a comprehensive wellness model which will allow for the broadest possible positive impact on campus and student life. The Director will play a key role in supporting related initiatives, driving innovation, and implementing best practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Director of Student Health Service is responsible for the administration of the center, its mission, operations, personnel, and budget. As such, the Director will:

- Oversee and lead the team in all clinical, operational, and financial aspects of Student Health Service.
- Provide high-quality, evidence-based, comprehensive healthcare to students of the University of Wyoming.
- Possess knowledge of best standards of practice, including State and Federal laws and regulations that apply to the provision of health care and local and national trends related to college health. They also must possess a solid understanding of HIPAA, FERPA, the Clery Act, Title IX, OSHA, and federal sexual assault regulations. A strong knowledge of holistic preventative health principles is required.
- Demonstrate strong interpersonal and communication skills and the ability to work effectively with a diverse community.
- Model cultural humility and foster an inclusive environment for students, healthcare professionals, faculty, and staff.

- Cultivate teamwork and foster collaboration within the complex department.
- Embed management strategies for communicable diseases and serve as a consultant for the University on matters related to the overall health of the campus.
- Collaborate with the University Counseling Center to create integrated medical and mental health care solutions for students.
- Provide expert guidance to professional personnel, including clinical and administrative staff and health professions students.
- Establish and direct administrative policies and procedures in a patient care environment.
- Develop coordination with the AVP and Wellness Team, and set short and long-range goals in an ever-changing health and wellness environment.
- Maintain and guide the SHS through accreditation annually through AAAHC.
- Serve on crucial university committees and task forces to provide student health-related context, guidance, and expertise (e.g., UWYO CARE Team).

MINIMUM QUALIFICATIONS:

- A graduate degree in a related field (APRN, FNP, DNP, MD, DO).
- Minimum of two years of experience total as a health administrator and licensed medical provider.
- Board certification and a current unencumbered advanced practice or medical license in the state of Wyoming (or willingness to obtain a license in the state).
- An ability and willingness to fulfill clinician responsibilities of this role (the Director of Student Health will see patients daily).
- Strong leadership, interpersonal, communication, and critical thinking skills.
- Demonstrated effectiveness in budgeting, staff supervision, facility operations, and strategic planning.
- Willingness to certify in AHA Basic Life Support within 60 days of hire.
- Experience using an EMR system (SHS utilizes Mediat).
- Experience with data and data-informed healthcare.
- Experience with leveraging technology to improve healthcare.
- Ability to engage in quantitative and qualitative assessment to measure population needs and service efficacy.

DESIRED QUALIFICATIONS:

- Terminal degree in healthcare (DO, MD, DNP).
- Experience in a leadership position in college health care, ideally including experience with accreditation processes.
- Demonstrated ability to evolve healthcare services to meet the needs of underserved populations on a college/university campus.
- Experience recruiting, developing, and retaining excellent professional staff.

The University of Wyoming invites diverse applicants to consider its employment opportunities. UW is especially interested in candidates who have experience working with diverse populations and/or diversity initiatives.

UW offers a competitive salary and strong benefits including a retirement plan with a 14.19% University contribution (based on gross salary), excellent leave plans (vacations, sick days, and holidays), a tuition waiver program, a recreation center discounted membership opportunity and a variety of on-campus dining and banking services.



PROCEDURE FOR CANDIDACY

The University of Wyoming, in consultation with Summit Search Solutions, Inc., will begin a confidential review of application materials immediately and continue until the position is filled. Please submit a CV/resume and brief letter of interest upon application. All applications and nominations will be held in confidence. To apply online, go to: <https://theapplicantmanager.com/jobs?pos=su345>

For more information or to offer recommendations or nominations:

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[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving the education and nonprofit sectors nationwide. Summit has a team of experienced recruiting consultants in strategic locations across the country including California, Kansas, Maryland, New York, and North Carolina.

Members of under-represented groups are encouraged to apply. The University's policy has been and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, gender identity, genetic information, creed, ancestry, political belief, pregnancy, or other status protected by state and federal statutes or University regulations. The University's nondiscrimination policy applies to all matters relating to its education programs and activities including recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment. To review the [EEO is the Law Poster](#) and its [Supplement](#), please see [The Diversity & Fairness page](#).

*Pursuant to Wyoming State law, W.S. 19-14-102, as amended, an honorably discharged veteran who has been a resident of the state of Wyoming for one (1) year or more at any time prior to the date when the veteran applies for employment, or any surviving spouse who was married to such veteran at the time of the veteran's death, who is receiving federal survivor benefits based on the veteran's military service and is applying for employment, shall receive an interview preference during the applicant screening process with the University of Wyoming. At the time of application, the applicant must possess the business capacity, competency, education or other qualifications required for the position. If disabilities do not materially interfere with performance of job duties, disabled veterans will be given preference over able-bodied veterans. **Appropriate documentation of veteran status must be provided at the time of application as outlined in the application process.** No preference will be given to a veteran currently employed by a public department.*

The University of Wyoming conducts background investigations for all final candidates being considered for employment. Offers of employment are contingent upon the completion of the background check.

Applicants with disabilities may request accommodation to complete the application and selection process. Please notify Human Resources at least three (3) working days prior to the date of need.



LARAMIE, WYOMING

Laramie is filled with hospitality, entertainment, and excitement while providing a neighborly atmosphere and warm small-town feel with a multitude of amenities and entertainment. The name “Wyoming” conjures up visions of the Old West as few others can. Laramie features a historic downtown, prairie and mountain vistas, rodeos, guest ranches, and more. Surrounded by the great outdoors, Laramie is also southeastern Wyoming’s center for arts events, with a lively music and theater scene, art exhibitions, festivals, and a variety of other entertainment. And don’t forget all the sports activities at the university and K-12 levels.

Interesting Facts:

- Also known as the “Gem City of the Plains,” Laramie is located in the southeastern part of Wyoming approximately 45 miles from the state capital, Cheyenne, and 130 miles from Denver, Colorado.
- Laramie sits at 7,200 feet above sea level in the Laramie River Valley surrounded by the Medicine Bow National Forest, the Laramie Mountains, and the Snowy Range.
- Laramie has a 6% sales tax, but does not have a state income tax or state inheritance tax.
- Laramie offers a variety of outdoor adventures with more than 250 days of sunshine per year.
- The quality of life and amenities Laramie has to offer brings several types of industries to the area including technology companies and academia.



About 20 minutes east of Laramie, the Vedauwoo Recreation Area boasts some of the best rock climbing in the country. You can photograph abundant wildlife, dramatic mountain scenes, and jumbled rock formations. And with more than a hundred mountain biking trails, the Laramie area provides a paradise for exploration on two wheels. Whether you prefer walking or hiking; camping or day trips; fishing or hunting; mountains, lakes, rivers, or trails – Laramie offers something for everyone. Families will find fun and exploration close to town, while backpackers and sportsmen can spend a week in the high country of the Medicine Bow Mountains. And as a winter snow enthusiast, you can escape the crowds by exploring the hills, forested glens, and rolling meadows of the Snowy Range from the back of a snowmobile or on downhill or cross-country skis. Laramie is one of Wyoming’s favorite playgrounds!

For more information on Laramie please visit:

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- Visit Laramie, <http://visitolaramie.org/>
 - Laramie Chamber Business Alliance, <http://laramie.org/>
 - Laramie Main Street <https://laramiemainstreet.org/>