

Wayne State College



Position Profile

**Dean of the School of Business and
Technology**

May 2020

In partnership with Summit Search Solutions, Inc.

THE INSTITUTION

For more than 100 years, Wayne State College (WSC) has been devoted to freedom of inquiry, excellence in teaching and learning, and regional service and development. Known for its friendly atmosphere, exceptional academic reputation, success of its graduates, and affordability, Wayne State is the college of choice for over 3,900 students. WSC, located in northeast Nebraska, is rapidly emerging into one of the most dynamic small, regional public colleges in the Midwest.

In 1891, during its infancy, Wayne State started out as a teacher's college. Today, more than 125 years later, WSC is a leading comprehensive college in Northeast Nebraska. It has 15 departments within four academic schools and offers more than 130 career pathways. WSC has been recognized among the top 10 [2020 Best Online Colleges in Nebraska](#). It is the only public college or university in Nebraska to receive recognition in the 2019-2020 annual college guides, [Colleges of Distinction](#).

Located on a 128-acre campus, WSC provides education in a small, personalized setting as it boasts a 20:1 student-to-faculty ratio. Not only does WSC provide students with an outstanding education, but it addresses the needs of students with regard to its extra-curricular activities which include theater, music, and athletic teams. Service-Learning is also an important component of education at WSC. Students lead community projects designed to integrate meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities.

Wayne State College demonstrates its commitment to its mission of student success, learning excellence, and regional service through the continued addition and renovation of facilities. These improvements ensure students, faculty, and staff have a learning and living environment that encourages excellence in academics, athletics, and student life. Recent, major building projects include the new Center for Applied Technology, a new Memorial Stadium Press Box, a Criminal Justice Crime Scene Investigation Facility, and complete renovations to the U.S. Conn Library and Bowen Hall.

WSC is known for having the most affordable tuition in the region, providing an excellent education at an amazing value. Nearly one-third of students that graduate from Wayne State College leave with zero student loan debt.

Learn more at www.wsc.edu.

Location: Wayne, Nebraska



About the School of Business and Technology:

The School of Business and Technology provides quality academic programs in a personalized setting to a total of approximately 1,000 students currently enrolled in one of three departments:

- **Business & Economics** - Wayne State College offers several areas of concentration within the business degree program, from accounting, management, marketing, economics, and international business. Dedicated and experienced faculty, many with business and industry experience, provide a student-centered learning environment that incorporates learning from real-world experience. The Department of Business and Economics is also the campus leader in promoting cooperative education experiences for its students. Programs in this department are accredited by the International Accreditation Council for Business Education (IACBE). Learn more about Wayne State's IACBE accreditation [here](#). Access more information on the Department of Business and Economics here: <https://www.wsc.edu/business>
- **Computer Technology & Information Systems** - In this department, students gain skills in the areas of programming, introductory networking, systems and development, computer hardware, operating systems and databases through access to computer labs and instructional classrooms equipped with the latest technology. An Integrated Technology Support concentration is the newest offering in this department, through which students are prepared for careers in technology support involving troubleshooting of hardware, software, and related systems. Access more information about the Department of Computer Technology and Information Systems here: <https://www.wsc.edu/ctis>
- **Technology & Applied Science** - The School of Business and Technology has a strong reputation for graduating well-prepared students who serve as industrial technology educators and leaders. The College is the only four-year institution in Nebraska that offers an Industrial Technology Education program and therefore plays an integral role in meeting the state's critical needs in this area. The Department of Industrial Technology and Applied Science also offers family and consumer sciences, programs in early childhood and family studies, fashion merchandising, foods and nutrition, and interior design. Wayne State College ranks No. 1 in Nebraska and in the top 1% of all four-year colleges nationwide for our human development and family studies programs. Access more information on the Department of Industrial Technology and Applied Science here: <https://www.wsc.edu/tas>

Wayne State College's new Center for Applied Technology, a \$15.2M facility that opened in January of 2019, features tech-savvy classrooms and state-of-the-art instructional labs. Through the Center, students have a hands-on learning experience with equipment and technology that directly transfers to jobs in industrial technology education, manufacturing, construction and safety management, drafting, and computer sciences. The Center also provides Northeast Nebraska with a facility to support management training for industry, encourages ongoing employee development, fosters small business entrepreneurs interested in manufacturing, engages in applied research with industry, and serves as a career academy for high schools in the region.

Caring faculty, quality academic programs, exceptional technology, strong student support services, ideal class sizes, and rich campus life are key characteristics of Wayne State College's School of Business and Technology.

Learn more at <https://www.wsc.edu/bst>.



THE OPPORTUNITY

Dean of the School of Business and Technology

The Dean of Business and Technology position is a 12-month administrative position that reports to the Vice President for Academic Affairs. It encompasses both leadership and administrative managerial roles. This position assumes primary responsibility and oversight of personnel, activities, budgets, and facilities in the School of Business and Technology. This Dean will also play a key role, working with the leadership team and faculty, in ensuring the full utilization of the Center for Applied Technology in support of the growth of technology jobs in the state.

Responsibilities:

The responsibilities of the Dean include but may not be limited to:

- Assuming primary responsibility for functions related to academic accreditation and external oversight.
- Leading and managing faculty to ensure all accreditation/oversight requirements for specialized programs (such as those of Coordinating Commission for Postsecondary Education in Nebraska) are met and reports are filed correctly and in a timely manner.
- Assisting the Vice President for Academic Affairs with issues related to curriculum policy and procedure.
- Working with the academic units and the Registrar to oversee and schedule curriculum and catalog changes.
- Assisting the Vice President for Academic Affairs with development and maintenance of the budgets for the School of Business and Technology.
- Facilitating the connection between academic program accreditation and assessment.
- Representing the School in administrative and academic matters including recommendations to Dean's Council, Academic Council, President's Staff, and Student Services regarding programming, student engagement and success, and program needs.
- Coordinating and implementing appropriate technology, pedagogy, modes of delivery, and student learning outcomes to advance degree completion and retention.
- Administering School faculty and staff employment recommendations, evaluations, and professional development opportunities.
- Providing coherence and coordination of School activities related to curriculum development and implementation in accordance with applicable policies and procedures, programmatic and individual course offerings and scheduling, as well as assessment and improvement of academic programs and learning outcomes in partnership with the other deans.
- Serving as the budget supervisor for the school; exercise budgetary oversight, oversee the allocation of funds, and facilitate budgetary needs.
- Communicating, collaborating, and building consensus effectively and appropriately with all members of the campus community.
- Managing faculty, staff, student, and administrator relations within the School, and addressing and/or resolving conflicts in a productive and fair manner.
- Overseeing curriculum matters including class scheduling, program approval, appeals, waivers, substitutions, and special requests.
- Facilitating transfer agreements and articulations with two and four-year institutions.
- Acting as content manager for School websites.
- Maintaining positive relationships with external constituents.
- Other duties as assigned by the Vice President for Academic Affairs.

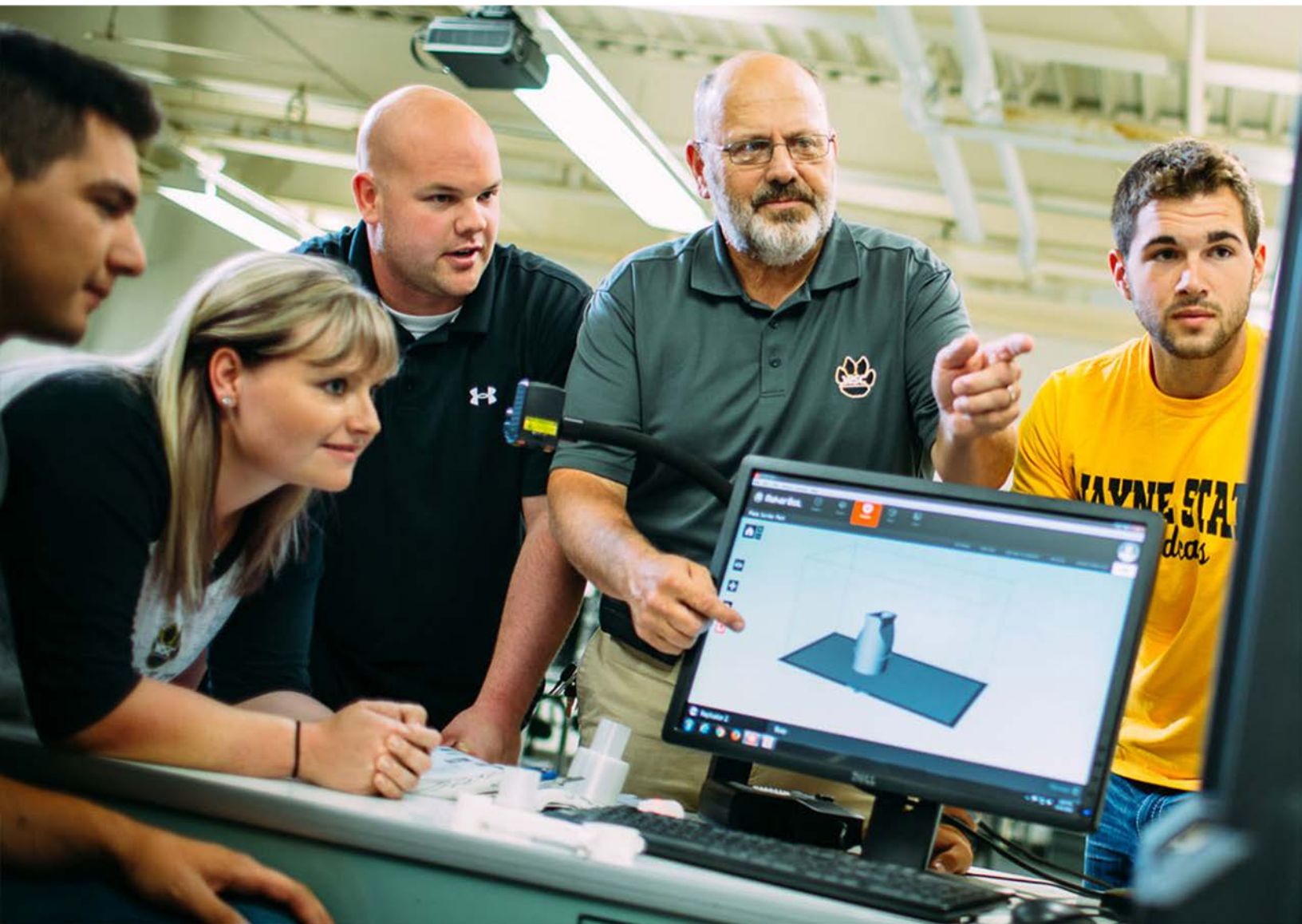
Qualifications:

Required:

- A Master's degree in business; engineering or engineering technology; computer science; industrial technology; or a related field.
- At least five years of management experience that involves supervising staff and budget.
- Business experience that includes demonstrated success developing partnerships within business and industry.
- A demonstrated understanding of and interest in the educational sector, including working with students and faculty.
- Strong verbal and written communication skills.

Preferred:

- Higher education teaching and/or administrative experience that includes specialized accreditation, facilitation of program assessment and supervision of faculty.
- Terminal degree in business; engineering or engineering technology; computer science; industrial technology; or a related field.



PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately and continue until the position is filled; **parties who apply by June 10, 2020 will be given first consideration.** Please submit a PDF version of your CV/resume and letter of interest upon application. All applications and nominations will be held in confidence.

To apply online go to: <https://theapplicantmanager.com/jobs?pos=su189>

For more information or to offer recommendations or nominations:

Beth Baldino, MSW

Senior Consultant

Summit Search Solutions, Inc.

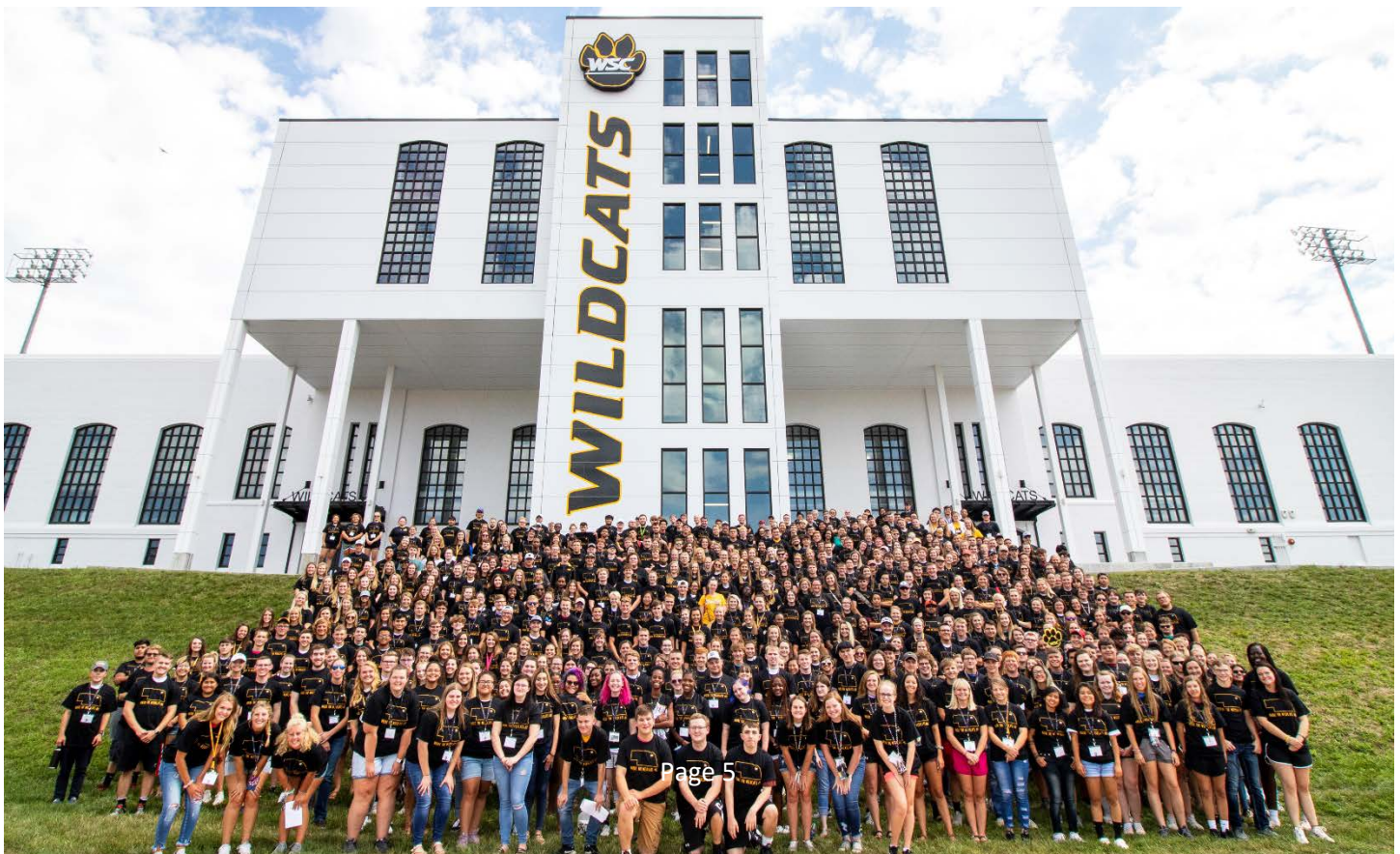
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The Nebraska State Colleges are equal opportunity institutions and do not discriminate against any student, employee, or applicant on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, religion, or age in employment and education opportunities. Each College has designated an individual to coordinate the Colleges' non-discrimination efforts to comply with regulations implementing Title II of the Americans with Disabilities Act, Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act. Inquiries regarding non-discrimination policies and practices may be directed to the Compliance Coordinators assigned at each College and identified on each College website.



[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving education and nonprofit communities nationwide. Summit has a team of experienced recruiting consultants in strategic locations across the country including California, Kansas, New York, North Carolina, and Oregon.





WAYNE, NEBRASKA AND SURROUNDING AREAS

Wayne, Nebraska combines the best in modern living with traditional American values. This neighborly region possesses a healthy progressive spirit and open friendliness, nestled in one of the most scenic spots in all of Nebraska. Residents describe this part of northeast Nebraska as an easygoing place to live, work, and play. As the county seat of Wayne County, it is located in northeast Nebraska on State Highways 15 and 35.

Quiet neighborhoods surrounded by beautiful rural vistas make up a large part of the area and residents have daily access to the great outdoors. There is also a thriving commercial district that offers many advantages to businesses. This city has a strong economic heritage and is widely regarded as one of the best places in the State for relocation and new enterprise. Excellent public and private schools provide the best education for all students. Wayne is dynamic and vibrant, with steady commercial growth and thoughtful planning by civic leaders and it is located just close enough to larger cities to take part in the excitement of city life. It's also removed enough to let you spend quiet evenings relaxing at home.

Wayne is located just 45 miles southwest of **Sioux City, Iowa**, where one can enjoy history, entertainment, dining, and nightlife.

Next, if you travel 105 miles southeast to **Omaha, Nebraska**, there you will find a metropolitan area that is home to over 900,000 people who welcome visitors with open arms and authentic Midwestern hospitality.

Another popular city is **Lincoln, Nebraska**, just 120 miles south of Wayne. It sits as the capital of Nebraska and offers exciting adventures for cycling enthusiasts, wine and beer aficionados, artists, and music lovers.

For more information on Wayne, Nebraska and surrounding areas:

City of Wayne Nebraska: <http://www.cityofwayne.org>

Visit Nebraska: <http://visitnebraska.com/>

Visit Sioux City: <http://visitsiouxcity.org/visitors-guide/>

Visit Omaha: <http://www.visitomaha.com/>

