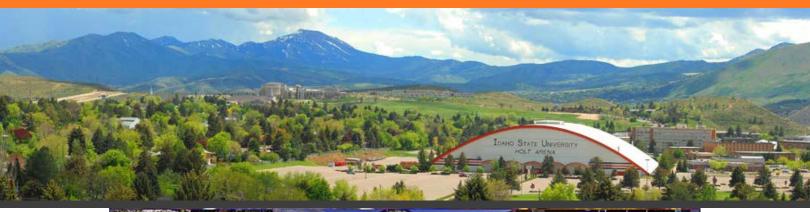# Idaho State University
Pocatello, Idaho

Position Profile
Director – Enterprise Applications
April 2018

In partnership with Summit Search Solutions, Inc.

Idaho State
UNIVERSITY

Idaho State University (ISU) combines exceptional academics amidst the grand natural beauty of the West. ISU faculty and students are leading the way in cutting-edge research and innovative solutions in the areas of energy, health professions, nuclear research, teaching, humanities, engineering, performing and visual arts, technology, biological sciences, pharmacy, and business. ISU is the state's designated lead institution in the health professions and medical education. To read more, visit www.isu.edu.

ISU, a Carnegie-classified doctoral research and teaching institution founded in 1901, attracts students from around the world to its Idaho campuses. At the main campus in Pocatello, and at locations in Meridian, Idaho Falls and Twin Falls, ISU offers access to high-quality education in more than 250 programs. Over 12,000 students attend ISU, receiving education and training in those programs with a low student to teacher ratio of 14:1.

As a state leader in the health sciences, ISU offers widespread health services to locals, as well as multiple degrees in more than 50 health-related areas, including pharmacy, physical therapy, speech pathology and physician assistant studies. Although health is the most popular area of study (26%), business and education are also popular. Education at ISU is filled with real-world experience; the $2.1 million Career Path Internship program helps aid hundreds of students' career goals by pairing students with paid on- and off-campus jobs. In their spare time, students can choose from more than 70 student organizations, enjoy nature through the Outdoor Adventure Center, or drive to the Craters of the Moon nature preserve or the Yellowstone National Park.

Information Technology Services

Information Technology Services (ITS) provides computing, communications, and technology infrastructure, services, support, and consultation for Idaho State University's faculty, staff and students. ITS works closely with other units on campus to provide the best services possible to its customers. To learn more, visit http://www2.isu.edu/departments/its/.

Location: Pocatello, Idaho

THE OPPORTUNITY

The **Director of Enterprise Applications** reports to the Chief Information Officer as part of Information Technology Services. He/she is responsible to provide leadership and direction to Enterprise Applications at Idaho State University by planning, organizing, prioritizing, and directing the activities of Enterprise Applications computer/support development staff in coordination with campus committees and university administrators. Direct reports include Analysis & Software Development Lead, Applications & Database Administration Lead, and the ITS Project Manager.

Key Responsibilities:

- Responsible for leading and managing enterprise applications staff, projects & budgets, which includes prioritizing activities in coordination with campus committees and university administrators.
- Leads project teams, communicates project tasks, status reports, and issues and maintains project documentation for new or updated enterprise applications.
- Prepares and manages annual budgets and performs periodic cost productivity analyses, and is responsible for contract management.
- Works with users in various administrative and academic departments to coordinate the implementations, conversion, training, and installations of enterprise systems.
- Communicates regularly with executive management and administration regarding the status of current project initiatives; obtains executive guidance and approval as required to advance initiatives.
- Advises or arranges a consultation on the design and implementation of effective administrative and business processes within the University, including process re-engineering and evaluation of organizational effectiveness.
- Facilitates resolution of enterprise application problems.
- Manages ITS project management/prioritization efforts including a set of common processes and tools for project management.
- Responsible for implementing and managing the project portfolio software from "Team Dynamix."

Qualifications:

- Bachelor's degree required; graduate degree in relevant field preferred.
- Five years' experience in the direction and management of information technology resources, including personnel, hardware, and software; experience working in higher education IT management preferred.
- Extensive experience in IT project management required.
- Familiarity with ERP systems required. Ellucian Banner system knowledge preferred.
- Broad range of knowledge in the information technology industry and ability to remain current with trends and technologies, including software applications, scripting and programming languages, and cloud services.
- Excellent interpersonal and communication skills.
- Leadership skills necessary to lead, motivate, challenge, and direct the activities of a professional technology staff.
- Experience in problem solving, prioritization, organizational and time management skills.
- Excellent negotiation, group facilitation, and team building skills, ability to manage project teams.
- Ability to prepare budgets, control expenditures, and prepare a cost-benefit analysis.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately and continue until the position is filled. Idaho State University is committed to building a diverse university community and encourages members of underrepresented groups to apply. Applications should include a resume and a brief cover letter outlining your interest in and suitability for this position.

Click the following to apply and submit your CV/resume. **Apply Now**
Or copy and paste the following link into your browser:
https://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=10612096&portalID=5652

For nominations or further information:

Stephanie Fowler	**Caitlin Hummel**
Senior Consultant	Senior Consultant
Summit Search Solutions, Inc.	Summit Search Solutions, Inc.
Direct: (530) 677-9945	Direct: (585) 598-3269
sfowler@summitsearchsolutions.com	chummel@summitsearchsolutions.com

Idaho State University values individuals with varying traditions, cultures, identities, expressions, orientation, religious beliefs, economic backgrounds, racial and ethnic origins. ISU believes that promoting diversity and a respectful work and learning environment is a key component to preparing students for success in a global economy. ISU strongly encourages applications from candidates who share these values.

Summit Search Solutions, Inc. is a boutique executive search firm with a team of experienced recruiting consultants in strategic locations across the country including Arizona, California, New York, North Carolina and Oregon.

POCATELLO AND SOUTHEAST IDAHO

Southeast Idaho is centrally located between Salt Lake City, Utah, and the popular vacation destinations of Yellowstone National Park, Grand Teton National Park and Jackson, Wyoming. Southeast Idaho is often thought of as an outdoor lover's paradise which has something for everyone. Pocatello is one of the last undiscovered mountain college towns in the west. The hills and the spectacular northern Rockies around Pocatello are covered with mountain bike trails and provide access to outdoor activities such as camping, fishing, hiking, hunting, skiing, boating, etc.

Interesting facts about Pocatello and Idaho: (information is taken from)
http://www.pocatelloidaho.com/community-info/life-in-pocatello/ and
http://www.pocatello.us/DocumentCenter/View/679

- The city of Pocatello is located in southeast Idaho and nestled at 4,448 feet in the western foothills of the Rocky Mountains along the Oregon Trail.
- Pocatello has an unusually desirable four-season climate where clear, sunny and dry is the norm.
- Residents of Pocatello enjoy the city's 32 parks, the Idaho Museum of Natural History, the Fort Hall Replica, golf courses, a swimming complex, bike & hiking trails, Pocatello Junction, a skate park, and the Pocatello Zoo.
- Bannock County has a population of 82,539 and the county seat is located in Pocatello which is populated by 54,255 residents.
- Based on average housing costs, utilities, healthcare, transportation, groceries and other services, Idaho's cost of living is the second lowest of the 11 western states.
- Idaho has a strong and diversified economy. Manufacturing and agriculture remain top industries while high-tech, tourism, retail, healthcare, business, and information services are growth sectors.
- According to FBI statistics, Idaho's crime rate is the lowest in the West. The rate of serious crime is 21.3 percent less than the national average.
- Idaho has more river miles than any other state, 3,100 miles.

For additional information on Pocatello and Southeast Idaho, please visit:

City of Pocatello Idaho, http://www.pocatello.us/
Visit Pocatello.com, http://www.visitpocatello.com/
Greater Pocatello Chamber of Commerce, http://www.pocatelloidaho.com/
Idaho Adventures in Living, http://www.visitidaho.org/regions/southeastern/