

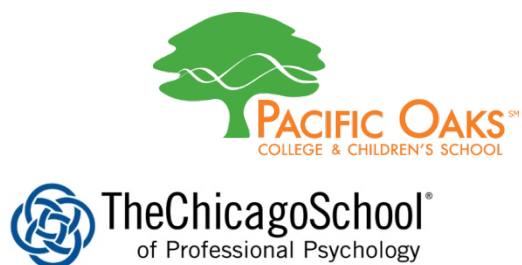
# TCS Education System

## Position Profile

### General Counsel

### March 2018

*In partnership with Summit Search Solutions, Inc.*



Dallas  Nursing Institute



## About the Community Solution Education System

The Community Solution Education System (TCS Education System or TCS) is a nonprofit system of colleges advancing student success and community impact. Founded in 2009 on the fundamental belief that collaboration allows all to “grow better together,” TCS Education System operates with the shared purpose of preparing innovative, engaged, and purposeful agents of change to serve the global community. Its innovative model pairs a community of like-minded colleges with the scale of resources and operational expertise necessary for each to succeed in advancing student success, favorably impacting its communities, and ultimately changing the world.

TCS Education System maintains an efficient and mindful balance of the academic community’s collective goals and each partner’s independent voice. Today, five colleges are counted among its ranks and the System fulfills the aspirations of nearly 7,000 students across 11 separate campus locations. Leveraging a shared vision, scale, and cross-college collaboration, this student-centered system remains a leader in the successful application of this innovative model, and its colleges have prospered in an environment marked by unprecedented challenges. With this in mind, TCS continues to build even more efficient practices and processes, and anticipates that more like-minded institutions offering education grounded in social justice will join its ranks and further expand its reach.

TCS Education System features a network of specialized institutions, which are backed by a model of education that prepares socially responsible, culturally competent professionals in applied fields such as psychology, law, healthcare, and education. TCS Education System partners—[The Chicago School of Professional Psychology](#), [The Santa Barbara & Ventura Colleges of Law](#), [Pacific Oaks College & Children’s School](#), [Dallas Nursing Institute](#), and [Saybrook University](#)—each offer scholarship, training, and service opportunities directed to a specific career path while providing a transformative educational experience.

### TCS Services Offered

Through collaboration and economies of scale, TCS Education System colleges and universities are able to reduce administrative costs while transforming the academic experience they offer their students. This cross-college cooperation is what TCS calls The Community Solution. TCS offers the following expertise and professional services to its community colleges and universities:

- Academic Affairs Support
- Student Management
- Admission & Enrollment
- International
- Finance & Accounting
- Compliance & Legal
- Human Resources
- Information & Learning Technology
- Marketing
- Strategic Planning & Development

To learn more: [www.tcsedsystem.edu](http://www.tcsedsystem.edu)





### Vision 2020

TCS Education System recognizes that the evolving landscape of higher education requires a clear vision. As the world becomes more closely integrated, challenges emerge in every professional field. Graduates need to be able to address these challenges in informed and culturally competent ways. Through Vision 2020, TCS focuses its efforts on founding a multi-faceted, global system where students are given the opportunity to interact with each other and faculty regardless of geographical location.

Utilizing innovative technologies while preserving the compassion that keeps us close to our communities, TCS Education System will build on the strengths of its colleges and universities to create this community without borders, bringing quality education and a sense of purpose to every corner of the world.

Read more about Vision 2020:

[https://www.tcsedsystem.edu/wp-content/uploads/2015/10/TCSES\\_Vision-2020-Brochure\\_Web.pdf](https://www.tcsedsystem.edu/wp-content/uploads/2015/10/TCSES_Vision-2020-Brochure_Web.pdf)

### Education Beyond Borders

With International Liaison Offices and service-learning initiatives around the world, TCS Education System International is committed to preparing agents of change to serve a global community. Priorities are anchored by the following five pillars: Academic Partnerships, International Education, Faculty Exchanges, International Community Service, and International Students.

Benefits of an international strategy for all TCS colleges include:

- Attracting students and faculty from a candidate pool no longer limited by geographic boundaries
- Elevating the prestige of fellow colleges in a global market
- Study abroad and service-learning experiences that extend beyond traditional classroom training
- Opportunities for faculty and students to make a lasting impact through humanitarian projects such as *Teach with Africa* and *Global HOPE (Healing Opportunities through Purposeful Engagement)* in Rwanda



Last year students provided more than **1 million** hours of service in communities around the world

## The Opportunity

TCS Education System (TCS) is currently seeking a **General Counsel** to join its System Office Executive Leadership Team based in its Chicago office.

Reporting to the President, the General Counsel provides legal guidance and counsel in executive and policy decision making for TCS and its five (5) Affiliate colleges. This position supports and advises on governance, risk management, and compliance programs. The General Counsel reviews and recommends institutional policies and procedures, reviews and prepares contracts and other legal documents, and offers legal opinions. The General Counsel is responsible for working with and supporting all entities within TCS and serves as Corporate Secretary of all legal entities. The position manages the Office of General Counsel overseeing three attorneys and one paralegal.

### **Position responsibilities include, but are not limited to:**

- Advises on matters of higher education law, employment issues, and student matters.
- Manages the development, communication, and evaluation of risk management and compliance programs and services including legality in programs, technologies, and cross-organization knowledge transfer processes, consistent with governance and accreditation requirements.
- Manages legal representation in litigation and administrative proceedings, including the oversight of contracted outside counsels.
- Provides counsel and advice concerning compliance with federal and state statutes and regulations affecting institutions of higher education.
- Resolves all legal claims and disputes, initiating response and appeals.
- Manages outside counsel budgets, issues contracts for legal services.
- Provides advice and counsel to the Boards of Trustees and Governance Committees reviewing resolutions, by-laws, and policies offering advice in form, content, and legality.
- Advises on TCS governance model and prepares Affiliate service agreements.
- Reviews and advises on all major contracts relating to employment, purchasing, real estate, intellectual property, technology, and marketing.
- Actively participates as legal liaison for System development to include new affiliations and/or asset purchases and other opportunities for innovation and business development.
- Contributes to strategy and vision of TCS and Affiliates in working with peer colleagues and college presidents.
- Maintains a focus on external affairs and changing trends in higher education, regulations, and standards.
- Assists with drafting/editing of accreditation documents for compliance reviews.
- Leads, supports, and trains Office of the General Council staff (three attorneys and one paralegal).

### **Qualifications:**

The successful candidate will have substantial experience as an attorney or administrator in a higher education environment. Additional requirements include:

- Juris Doctorate degree (J.D.) from an accredited law school;
- Substantial experience as an attorney in a higher education environment with a track record of progressively responsible administrative leadership experience;



- Member of the Illinois State Bar Association (or ability to become a member within a reasonable time frame);
- Experience managing the work of attorneys, outside counsel, and other professionals in the representation of decentralized and matrixed organizations;
- Extensive experience with accreditation and regulations of higher education, preferably both regional and programmatic accreditation, including experience in submissions for new programs and changes;
- Experience in building relationships with executives, accreditors, and outside partners;
- Experience and appreciation for working in a system environment, with multiple institutions each having their own missions, visions, and student populations;
- Experience with employment and labor law;
- Demonstrated ability to define issues, develop alternatives, and build solutions; effective leadership experience with diverse teams;
- Skilled at accomplishing goals and objectives; project management orientation with the ability to lead through influence, collaboration and empowerment;
- Experience supporting leadership in managing difficult and/or high-profile issues;
- Excellent analytical, professional, written and verbal communication and interpersonal skills;
- Commitment to the highest ethical and professional standards, professional and personal integrity and unquestioned discretion in maintaining confidentiality;
- Ability to travel up to 25%.

**Location:** Chicago, IL

### Procedure for Candidacy

Confidential review of applications will begin immediately and are welcomed until the position is filled.

Click here to apply and be sure to include your resume and a brief statement of interest: [Apply Now](#)

Or you may cut and paste the following link into your browser:

<https://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=10606789&portalID=5652>

#### For nominations or further information:

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TCS Education System is an Equal Opportunity Employer and encourages diverse applicants.



*[Summit Search Solutions, Inc.](#) is a boutique executive search firm with a team of experienced recruiting consultants in strategic locations across the country including Arizona, California, New York, North Carolina, and Oregon.*

## Chicago, Illinois

Few cities in the world can match the character and culture of Chicago. Visitors and residents alike find world-class dining, museums, entertainment, and striking architecture in the largest and most visited city in the Midwest.

Chicago is the third most populous city in the United States with approximately 2.7 million residents. The city is traversed by the Chicago and Calumet rivers, and with many parks and green spaces, the city offers stunning natural beauty along with an urban landscape. Lake Michigan offers a wonderful escape, and Chicagoans can stroll the shoreline, play volleyball, bike, or jog along the lakefront. The Chicago Park District consists of 552 parks with over 7,300 acres of municipal parkland. There are 33 sand beaches, two world-class conservatories, sixteen historic lagoons, and ten bird and wildlife gardens.



As a multicultural city that thrives on the harmony and diversity of its neighborhoods, Chicago today embodies the values of America's heartland – integrity, hard work, and community – and reflects the ideals in the social fabric of its 77 distinct neighborhoods. Some favorite ethnic communities to explore in Chicago include Greektown, Chinatown, Ukrainian Village, and Little Italy.

Chicago is recognized across the United States as a very passionate sports town with professional teams such as the Chicago Bears, Blackhawks, Bulls, Fire, Cubs, and White Sox.

The dining choices in the Chicago area are as diverse as the people, and everything from ethnic food to contemporary and innovative dining can be found. The city is home to 23 Michelin-starred restaurants. *Saveur* magazine even dubbed Chicago “America’s new culinary star.”

Chicago has long been known for theatre, from big productions at landmark venues in Chicago’s downtown Theatre District to experimental works at small storefront theaters in outlying neighborhoods. In addition, Chicago's theatre community spawned modern improvisational theatre. When it comes to music, there are live performances of every kind every night of the week, although jazz and blues have a special place in the city’s cultural history.

Chicago is a travel hub, which means it’s easy to get to and from anywhere in the country or the world. Chicago is served by Midway International Airport on the south side and O'Hare International Airport, the world's third busiest airport, on the far northwest side. Once one is in Chicago, there are many convenient options for getting around, from bike paths and L trains to buses and cabs.

***For additional information on Chicago, please visit:***

<http://www.choosechicago.com/>

<http://www.cityofchicago.org/city/en.html>