

The University of Utah  
Salt Lake City, Utah

## Position Profile

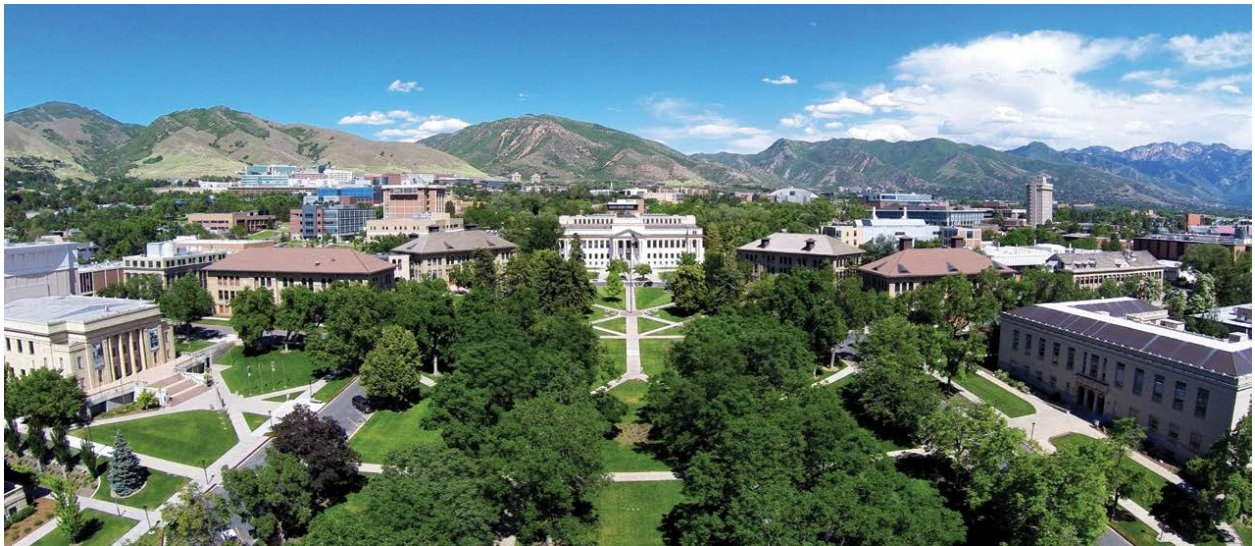
Associate Director for Training  
University Counseling Center  
November 2016

Prepared by:  
Summit Search Solutions, Inc.



[www.utah.edu](http://www.utah.edu)





## THE INSTITUTION

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The state's oldest and largest institution of higher education, **The University of Utah** is the flagship university of the state. The University boasts 16 schools and colleges and offers more than 100 undergraduate and 90 graduate degree programs to more than 31,000 students. The University is noted for its high research profile, its diversity of ideas and people, its stunningly beautiful setting and the warmth, friendliness, and collegiality of its faculty, staff, and students.

A community of students, staff, and scholars, the University of Utah, affectionately called the U, is dedicated to the advancement of knowledge through innovative research; the education of future citizens, professionals, and leaders; and scholarly and creative pursuits that preserve and enlarge our understanding of the human condition. This is accomplished in an open environment that invites active participation from and interaction among all voices in a tradition of civilized discourse.

The University of Utah is a complex institution that serves the people of Utah, and beyond, in numerous ways while also conducting fundamental research and scholarship of international import. As a premier research university, the U is committed to building world-class research programs and attracting and retaining the best faculty from across the nation and throughout the world. The University is strongly committed to delivering outstanding undergraduate, graduate, and professional education that prepares students for leadership roles in Utah, the country, and the world. The University's partnership with the state is reflected in a deep commitment to provide education for Utah's residents and service in the University's local and regional communities.



To learn more: <http://www.utah.edu>

**Location:** Salt Lake City, Utah

## THE OPPORTUNITY

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The University Counseling Center (UCC) at the University of Utah welcomes applications for a full-time **Associate Director for Training**. University of Utah's nationally recognized training programs include an American Psychological Association (APA) accredited doctoral internship as well as training programs in Social Work, Psychiatry, Counseling Psychology, and Clinical Psychology. The Associate Director for Training holds ultimate responsibility for training and trainees in the UCC. Specific responsibilities include providing vision, leadership, and administration for the APA-accredited doctoral internship, organizing and taking leadership for the UCC Training Committee; assisting the Coordinators of Social Work, Practicum, and Residency training in meeting their goals and duties; facilitating training seminars, and fostering and maintaining relationships with UCC academic training partners. Additionally, the Associate Director is a member of the UCC Executive and Coordinating Committees to assist the Director in administration and management functions of the UCC. Staff psychologist responsibilities include providing individual, group and couples counseling to a multicultural college population, conducting intakes, providing crisis services, providing clinical supervision, and engaging in campus prevention/outreach presentations, and other duties as assigned. The successful candidate will be a seasoned clinician with a demonstrated commitment to multicultural training and strong background working with diverse trainees within the counseling center setting. Preference will be given to those candidates with proven experience and leadership in counseling center training programs.

### **Responsibilities:**

- Assist the Director of the UCC and Associate Director for Clinical Services in strategic planning, administration and management functions of the Center.
- Serve on UCC Executive and Counseling Center Coordinating Committees.
- Effectively oversee all training programs for graduate trainees in counseling and clinical psychology, social work, and psychiatry. Ensure the structure and integrity of these training programs including consistent supervision and appropriate training and evaluation.
- Administer, lead, and manage the UCC doctoral APA-accredited psychology internship and maintain national accreditation of internship training program.
- Foster multicultural orientation, including awareness, knowledge and skills.
- Lead Training Committee meetings and oversee administrative tasks related to training. Organize and coordinate agency training seminars and monthly supervision meeting for UCC clinical supervisors. Supervise the Training Secretary regarding training support activities.
- Plan, implement, and coordinate selection processes, orientation programming, and end-of-year trainee celebrations.
- Oversee systematic performance evaluations for each group of graduate trainees and schedule trainee evaluations and reviews. In association with Training Committee, monitor and document informal or formal actions as appropriate (i.e., remediation plans or due process procedures.)
- Maintain training website, UCC Psychology Intern Training Manual, and internship marketing materials.
- Foster and maintain relationships with all UCC training partners (i.e., faculty and staff from counseling psychology, clinical psychology, social work, and psychiatry).
- Other responsibilities as assigned.

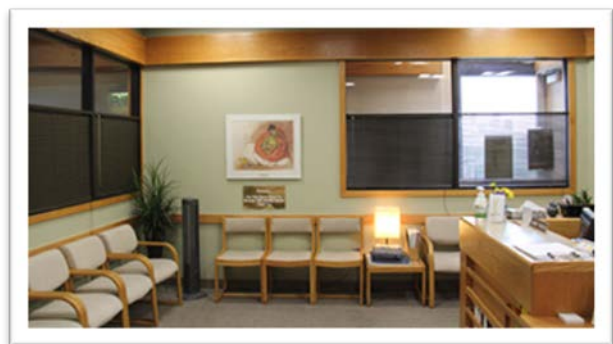
## Qualifications:

In addition to the training-related managerial and administrative duties, this position involves responsibilities as a practicing Psychologist with department-specific qualifications as follows:

- PhD or PsyD in Counseling or Clinical Psychology from an APA-accredited program.
- Licensed as a Psychologist in the State of Utah; or license-eligible within 2 months of start date.
- Psychologist licensure for a minimum of two years; three years preferred (at start date).
- Experience practicing as a licensed psychologist for a minimum of 4000 hours.
- Experience providing clinical supervision.
- Experience with psychology training administration (practicum or intern selection, orientation, training, and evaluation).
- Demonstrated strong knowledge base regarding multicultural issues.
- Demonstrated increasing administrative and managerial responsibilities.
- Excellent clinical skills.
- Outstanding oral and written communication skills.

## Preferred Qualifications:

- Successful completion of an APA-accredited psychology internship.
- Five years university counseling center experience.
- Experience supervising doctoral psychology interns.
- Familiarity with APPIC membership criteria and APA accreditation standards.
- Knowledge of social work and psychiatry resident training.
- Familiarity with psychology licensing and credentialing standards.
- Experience working in a multidisciplinary agency.



The **University Counseling Center (UCC)** offers opportunities for personal development that will lead to enhanced learning and contribution to the University. The Center helps students resolve existing problems, prevent potential problems, and develop new skills that will enrich their lives. Services address personal, career, and academic learning issues. Formats include individual and group counseling, classes, and mindfulness-based workshops.



The **Mindfulness Clinic** offers workshops on practical skills such as meditation, relaxation, emotional resilience, and wellness strategies.

## **PROCEDURE FOR CANDIDACY**

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Confidential review of applications will begin immediately and continue until finalists are identified. Applications and inquiries will continue to be accepted until the position is filled. All applications and inquiries will be held confidential.

Please submit CV/resume and letter of interest upon application. Click here to apply:

[Apply Now](#)

Or copy and paste the following link into your browser:

<https://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=8280465&portalID=5652>

### **For nominations or further information:**

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*The University of Utah is an Affirmative Action/Equal Opportunity employer. The University of Utah is committed to diversity in its workforce. Women and minorities are encouraged to apply.*

*Upon request, reasonable accommodations in the application process will be provided to individuals with disabilities. Please contact the Office of Equal Opportunity and Affirmative Action, 201 S. Presidents Cr., Rm 135, (801) 581-8365 (V/TDD), for further information or to request an accommodation.*



[Summit Search Solutions, Inc.](#) is a boutique executive search firm with a team of experienced recruiting consultants in strategic locations across the country including Colorado, California, New York, and North Carolina. Summit brings precision, process, and passion to its work.



## SALT LAKE CITY, UTAH

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Frequently listed by national magazines and websites among the “best places to live” due to a variety of factors including recreational options, the business environment, climate, and a low crime rate, Salt Lake City is the 50th largest metropolitan market in the United States. Recently, Salt Lake City was named one of “America’s 5 New Food Cities” by Wine Enthusiast. In 2013, Salt Lake City was among Prevention’s “Top 10 Happiest, Healthiest Cities in America.” Sitting at an elevation of 4,330 feet above sea level, the University is set on the east bench of the Salt Lake Valley. To the west stretches the entire valley, to the east the towering mountains of the Wasatch Range.

The international airport is just nine minutes from downtown, and getting around is easy on TRAX, the city’s ever expanding light rail transit system. TRAX lines now connect the campus with the airport and all sections of the Salt Lake Valley.

In addition to the diverse assortment of restaurants and bars (with culinary options running the gamut from tapas bars to nouvelle cuisine), there are two beautiful mixed-use shopping/living areas - The Gateway, just to the west of downtown, and City Creek, right in the heart of downtown. The NBA’s Utah Jazz is a downtown staple, as is the Triple-A Salt Lake Bees of baseball’s Pacific Coast League.

Utahans spend much of their time outdoors. From campus, seven world-renowned ski resorts are just 30 minutes away. Five National Parks are within a five-hour drive. Forty golf courses are strategically located throughout the valley and nearby mountains. And hundreds of miles of hiking and biking trails can be accessed just to the east of campus. For a quick getaway, the historic mining town of Park City is just a 30-minute drive from Salt Lake.



Beyond the state, Los Angeles is a 10-hour drive to the southwest, Las Vegas eight hours due south. To the north, Boise is four and a half hours, Denver eight hours to the east.

*For more information on Salt Lake City, Utah, please visit:*

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Salt Lake Chamber, <http://slchamber.com/>  
Visit Salt Lake, <http://www.visitsaltlake.com/>  
Utah.com, <http://utah.com/salt-lake-city>