

The University of Utah  
Salt Lake City, Utah

## Position Profile

Chief Facilities Design & Construction Officer

September 2016

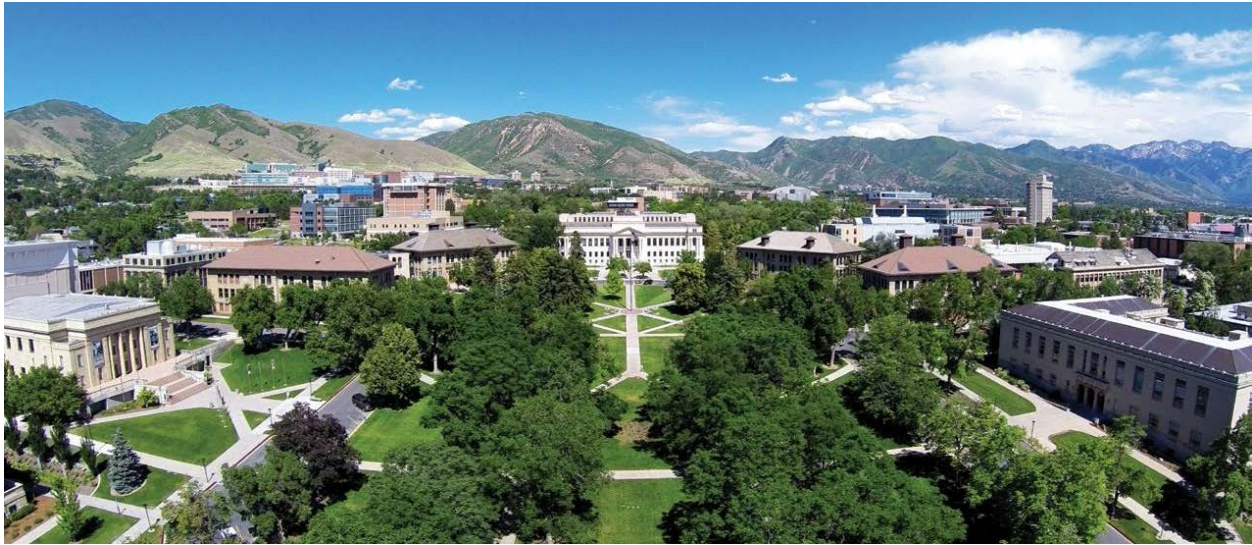
Prepared by:

Summit Search Solutions, Inc.



[www.utah.edu](http://www.utah.edu)





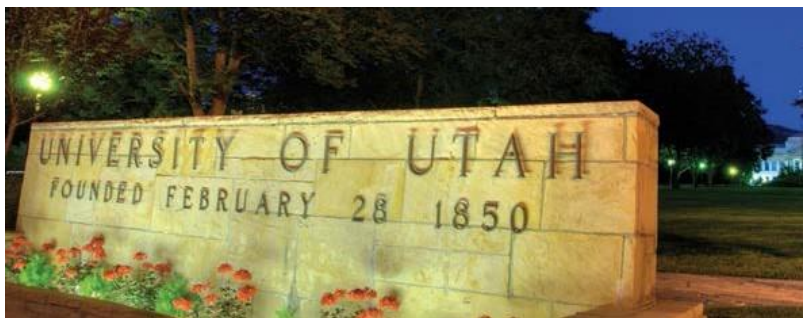
## THE INSTITUTION

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The state's oldest and largest institution of higher education, the **University of Utah** is the flagship university of the state. The University boasts 16 schools and colleges and offers more than 100 undergraduate and 90 graduate degree programs to more than 31,000 students. The University is noted for its high research profile, its diversity of ideas and people, its stunningly beautiful setting and the warmth, friendliness, and collegiality of its faculty, staff, and students.

A community of students, staff, and scholars, the University of Utah, affectionately called the U, is dedicated to the advancement of knowledge through innovative research; the education of future citizens, professionals, and leaders; and scholarly and creative pursuits that preserve and enlarge our understanding of the human condition. This is accomplished in an open environment that invites active participation from and interaction among all voices in a tradition of civilized discourse.

The University of Utah is a complex institution that serves the people of Utah, and beyond, in numerous ways while also conducting fundamental research and scholarship of international import. As a premier research university, the U is committed to building world-class research programs and attracting and retaining the best faculty from across the nation and throughout the world. The University is strongly committed to delivering outstanding undergraduate, graduate, and professional education that prepares students for leadership roles in Utah, the country, and the world. The University's partnership with the state is reflected in a deep commitment to provide education for Utah's residents and service in the University's local and regional communities.



To learn more: <http://www.utah.edu>

Location: Salt Lake City, Utah



## THE OPPORTUNITY

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The **Chief Facilities Design and Construction Officer (CDCO)** provides leadership for the University's impressive and growing facilities enterprise planning, design, and construction. The successful candidate will oversee planning and construction on the University's notable campus spanning more than 1,500 acres and 300 buildings. The CDCO also has responsibility for the \$900+ million capital project program and about 55 staff members.

Reporting directly to the President, the selected candidate is responsible for the planning, design, and construction of all university facilities on campus and off campus including the development, planning, construction and renovation of space serving faculty, staff, students and visitors. Another significant aspect of this position is the planning, design, and construction of the physical plant for the University Hospitals and Clinics. This position will interact and coordinate regularly with other units including real estate, space planning, and facilities and maintenance units. This is a highly visible role that serves on the President's Administrative Council and interacts with top-level administration of the university in strategic planning, long range physical planning and development, and development of the capital outlay program for the future benefit of the university.

### **The CDCO must fulfill the following responsibilities:**

- Direct management of the University's extensive capital project program which currently exceeds \$500 million annually;
- Serve as the University's chief design and construction officer responsible for the renovations and/or construction of all university's facilities, infrastructure, and grounds;
- As delegated by the President, develop and implement appropriate systems for the administration of capital projects;
- Develop and implement the Facilities Design and Construction Office budget process;
- Provide oversight for the development and implementation of the campus master plan, as well as leadership for land planning/landscape architecture, space programming and analysis, and integrated sustainable planning;
- Develop and monitor metrics to assure the organization is operating efficiently and effectively serving client needs while meeting budgetary parameters;
- Advance creative and entrepreneurial alternatives for processes and procedures;
- Foster an inclusive and diverse organizational culture within the team;
- Serve as a strong organizational advocate by representing the interests of staff and raising the image and perceived importance of their services;
- Ensure adherence to performance standards and departmental policies;
- Lead collaborative efforts to plan and organize objectives and long range strategic plans including identification, tracking and analysis of key metrics;
- Establish and maintain positive long-term relationships with executive administrators, faculty, staff, and students with the objective of fostering critically important communications, collaborations and partnerships needed for the successful delivery of projects in a shared governance environment;
- Consult on an on-going basis with campus constituents to identify need for services while exploring opportunities for operational improvement;
- Lead an organization with a strong focus on responsiveness, transparency and communication;
- Educate and guide campus leadership and constituencies through the complex internal and external policies and procedures;

- Review with campus leadership and building users the process for problem resolution and how resource challenges will be addressed; and
- Report and present to Board of Trustees, Board of Regents, Utah State Building Board and various committees of the Utah State Legislature.

**Qualifications:**

- Bachelor's degree and at least 10 years of progressive management experience providing leadership in facilities construction management, including managing simultaneous, multiple, large-scale capital projects, specifically in the design, planning, and construction phases;
- High level of personal integrity, ethics, initiative, and strong interpersonal skills;
- Effective communicator with excellent written and oral communication skills;
- Demonstrated experience building and sustaining a high performing, service-focused organization;
- Fiscal and budgetary experience in the hundreds of millions;
- Proven ability to engage fully with a variety of constituents spanning all levels of socio-economic status;
- Demonstrated ability to prioritize and manage multiple tasks concurrently; excellent organizational and delegation skills; and ability to work collaboratively in a higher education environment;
- Demonstrated ability to bring a "best practices" approach to processes and procedures to foster a responsive client oriented service within Facilities Design and Construction;
- Doctoral degree or master's degree in a related field preferred;
- Demonstrated ability to advance "Lean" principles, removing waste in processes while focusing on exceptional customer service.

**PROCEDURE FOR CANDIDACY**

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To apply online, please go to <http://higherdecisions.com> and select this vacancy. Please submit a resume or curriculum vitae and a letter of interest summarizing your interest and relevant qualifications (PDF format).

Applications accepted until position is filled. All applications and inquiries will be held confidential.

**For nominations or further information:**

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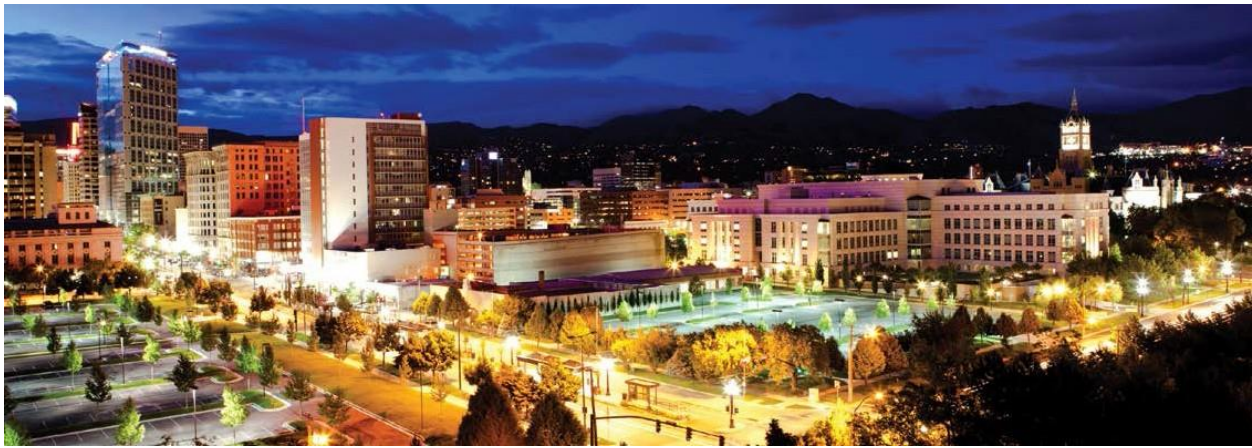
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*The University of Utah is an Affirmative Action/Equal Opportunity employer. The University of Utah is committed to diversity in its workforce. Women and minorities are encouraged to apply. Upon request, reasonable accommodations in the application process will be provided to individuals with disabilities. Please contact the Office of Equal Opportunity and Affirmative Action for further information or to request an accommodation.*



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## SALT LAKE CITY, UTAH

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Frequently listed by national magazines and websites among the “best places to live” due to a variety of factors including recreational options, the business environment, climate, and a low crime rate, Salt Lake City is the 50th largest metropolitan market in the United States. Recently, Salt Lake City was named one of “America’s 5 New Food Cities” by Wine Enthusiast. In 2013, Salt Lake City was among Prevention’s “Top 10 Happiest, Healthiest Cities in America.” Sitting at an elevation of 4,330 feet above sea level, the University is set on the east bench of the Salt Lake Valley. To the west stretches the entire valley, to the east the towering mountains of the Wasatch Range.

The international airport is just nine minutes from downtown, and getting around is easy on TRAX, the city’s ever expanding light rail transit system. TRAX lines now connect the campus with the airport and all sections of the Salt Lake Valley.

In addition to the diverse assortment of restaurants and bars (with culinary options running the gamut from tapas bars to nouvelle cuisine), there are two beautiful mixed-use shopping/living areas - The Gateway, just to the west of downtown, and City Creek, right in the heart of downtown. The NBA’s Utah Jazz is a downtown staple, as is the Triple-A Salt Lake Bees of baseball’s Pacific Coast League.

Utahans spend much of their time outdoors. From campus, seven world-renowned ski resorts are just 30 minutes away. Five National Parks are within a five-hour drive. Forty golf courses are strategically located throughout the valley and nearby mountains. And hundreds of miles of hiking and biking trails can be accessed just to the east of campus. For a quick getaway, the historic mining town of Park City is just a 30-minute drive from Salt Lake.



Beyond the state, Los Angeles is a 10-hour drive to the southwest, Las Vegas eight hours due south. To the north, Boise is four and a half hours, Denver eight hours to the east.

***For more information on Salt Lake City, Utah, please visit:***

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Salt Lake Chamber, <http://slchamber.com/>  
Visit Salt Lake, <http://www.visitsaltlake.com/>  
Utah.com, <http://utah.com/salt-lake-city>