

**University of Phoenix
Tempe, Arizona**

Position Specifications

**Assistant Program Dean for Undergraduate Nursing
School of Nursing, College of Health Professions
June 2015**

**Prepared by:
Summit Search Solutions, Inc.**



University of Phoenix®

www.phoenix.edu

THE INSTITUTION

John Sperling, PhD, a Cambridge-educated economist and professor-turned-entrepreneur, founded **University of Phoenix (UOPX)** in 1976. He made a commitment to provide working adults with higher education at times convenient to them. Now UOPX is the nation's largest private university, offering undergraduate and graduate degree programs at more than 100 locations, as well as online in most countries around the world. Not only do students attend classes that are convenient, they earn degrees that are built for the careers they want.

University of Phoenix's commitment extends to higher education innovations as well by pioneering many of the conveniences that students now enjoy — evening classes, flexible scheduling, a university-wide academic social network, an immersive online classroom and an online library. In addition, the University has 20 years of experience in online education — a kind of education that's research-proven to be just as effective as conventional instruction. For more information visit: <http://www.phoenix.edu>

The College of Health Professions includes the School of Nursing and the School of Health Services Administration. **The School of Nursing** is engaged in rapid and extensive transformation. The School is expanding and enhancing its programming – adding new specialties and introducing state-of-the-art curriculum design, instructional design and student outcomes assessment. The School seeks to be a recognized leader in nursing education and promotes principles and values that encourage students to become efficient and effective leaders in multiple settings. To learn more, see: www.phoenix.edu/colleges_divisions/nursing.html

Reporting relationships: The Assistant Program Dean reports to the Program Dean for Undergraduate Nursing Studies. Direct reports include two (2) instructional designers and a production editor.

Location: Tempe, AZ (greater Phoenix)

THE OPPORTUNITY

University of Phoenix is seeking a creative leader to serve as an **Assistant Program Dean for the School of Nursing** who can clearly describe and identify the current and future state of BSN education and programming, develop and drive academic strategies, and enhance/create curriculum in an effective and timely manner.

Responsibilities:

- Leads the development and enhancement of programs including best practices knowledge in curriculum design, instructional design and student outcomes assessment.
- Directs and coordinates activities of staff, managing project-related workflow and maintaining consistent communication regarding project timelines and progression of projects.

- Prepares various project reports for management or external parties by collecting, analyzing, and summarizing data, information and trends.
- Represents the School of Nursing as appropriate in its relationship with the educational and government communities by participating in targeted events, conferences, and workshops.
- Maintains a professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies.

Position Qualifications:

- Earned doctorate required (or in process). Masters in Nursing is required.
- Must hold an unencumbered and unrestricted license in AZ. This may be obtained within a reasonable timeframe.
- Experience in the areas of curriculum development/revitalization, academic development and evaluation.
- Familiarity of accreditation and regulatory requirements.
- Prior experience in adult online learning is preferred.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately. **Click the following link to apply and submit your CV/resume.**

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<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=5287027&portalID=5652>

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The University of Phoenix provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status or status as a covered veteran in accordance with applicable state and local laws governing nondiscrimination in employment.



[Summit Search Solutions, Inc.](#) is a boutique executive search firm with a team of experienced recruiting consultants in strategic locations across the country including New York, North Carolina, Colorado and California.



PHOENIX/TEMPE, ARIZONA

Phoenix is a sophisticated western city that values its roots. Located in an area known as the "Valley of the Sun," Phoenix is surrounded by several mountain ranges and the Sonoran Desert, which provide gorgeous scenery and ample opportunities for hiking, biking, and horseback riding. Thanks to the warm climate and sunny skies, seasonal tourism plays a major role in the city's economy, with many visitors arriving in winter months to patronize area golf resorts and spas. Many locals live in beautiful suburbs such as Scottsdale, Tempe, Mesa and Glendale.

Somewhat surprisingly for a desert city, the Greater Phoenix area is home to over 100 golf courses. Other significant players in Phoenix's economy include government offices, high-tech companies such as Intel and Honeywell, and the University of Arizona. Though Phoenix is one of the most populous cities in America, it is also sprawling and not densely settled, making the city feel more like a collection of urban villages than a metropolis. In the city center, however, visitors will still find a classic downtown area, complete with skyscrapers and world-class cultural attractions such as Phoenix Symphony Hall and the Orpheum Theatre. Other noteworthy attractions include the Phoenix Art Museum, the Arizona Science Center, the Phoenix Zoo, and the Musical Instrument Museum as well as the Pueblo Grande and Cultural Park and Heard Museums where you can learn about the Native American culture in the Southwest.

- Compared to the rest of the country, Phoenix's cost of living is 1.10% lower than the U.S. average.
- The unemployment rate in Phoenix is 5.40 %, (U.S. avg. is 6.30%). Recent job growth is positive. Phoenix jobs have increased by 1.99 %.

For more information on Phoenix and Tempe, Arizona, please visit:

Visit Phoenix, http://www.visitphoenix.com/index.aspx?gclid=CMLXhY_px8ACFQto7AodgXgAcA
 Phoenix Chamber of Commerce, <http://www.phoenixchamber.com/>
 Arizona Office of Tourism, <https://tourism.az.gov/>
 City of Tempe, AZ, <http://www.tempe.gov/>
 Tempe Chamber of Commerce, <http://tempechamber.org/>

The city of Tempe is an exciting mixture of Southwestern hospitality, prosperity and success. In the center of the Valley of the Sun, Tempe covers approximately 40 square miles and is home to more than 166,000 residents.



While enjoying dynamic growth, the city has maintained its unique personality and style through a careful and masterful blending of the new with the old. Respecting its heritage and energetically planning for the future, Tempe is a wonderful mix of history and modern urban amenities.

Tempe has a distinct identity as an emerging destination city, replete with all the offerings of a city rich in economics, technology, culture, tourism and educational resources. Tempe offers a blend of quality new developments, revitalization and redevelopment, prestigious institutions such as Arizona State University, and celebrated traditions. Tempe brings it all together – bright Arizona sun, rewarding places to work, diverse cultures, a myriad of recreational opportunities, the best in entertainment and an unparalleled Southwestern lifestyle. Tempe is the place to live, learn, work and play!

