

The Chicago School of Professional Psychology Los Angeles, California

Position Specifications Vice President for Advancement June 2014

Prepared by:
Summit Search Solutions, Inc.



TheChicagoSchool[®]
of Professional Psychology

www.thechicagoschool.edu

THE OPPORTUNITY

Overview:

Founded in 1979, **The Chicago School of Professional Psychology** (TCSPP) is an independent professional graduate school with a dynamic student body and a professionally accomplished faculty. TCSPP's curriculum and training opportunities prepare graduates to deliver outstanding professional services emphasizing the ability to understand and work with diverse populations. TCSPP offers multiple doctoral, specialist, master, and certificate programs at its campuses in Chicago; California; and Washington, DC; as well as online. The school is committed to the values of innovation, education, service, and community, with a strong history of understanding diverse peoples and perspectives. The Chicago School is the nation's largest graduate school focused exclusively on psychology and related behavioral sciences. As a professional school, TCSPP's focus is not strictly on research and theory, but on preparing students to become outstanding practitioners, providing direct service to help individuals and organizations thrive. See www.thechicagoschool.edu

The Chicago School of Professional Psychology is an affiliate of TCS Education System. For more information about TCS Education System visit www.tcsedsystem.org

Location:

617 W. 7th St., Los Angeles, CA 90017 This urban campus is located in the city's downtown business district, in the historic "617 building," just steps from the metro train station and public parking, and a short drive from the 110, 101, 5, and 10 freeways.

THE POSITION

The Chicago School of Professional Psychology seeks a dynamic and proven administrator for the position of **Vice President for Advancement** (VPA). The Vice President for Advancement will report to the national president and serve as a member of the president's cabinet to provide the vision and strategic leadership for fundraising efforts around institutional initiatives of the highest value and priority to The Chicago School of Professional Psychology.

The Vice President will oversee the development of an advancement strategic plan, alumni affairs and college relations, build and lead a dynamic team, and will develop a strong infrastructure for annual and capital campaigns. Additionally, the Vice President will be responsible for establishing strong relationships with key constituents, strengthening ties with the national TCSPP communities, working effectively with government and business representatives, and enhancing alumni relations. The successful candidate will set the vision and strategic direction for programs that seek to involve alumni and friends in advancing the fundraising priorities of TCSPP. He/she will work closely with the national president and key constituents in planning and implementing programs to advance TCSPP.

As the college implements its strategic plan and develops ambitious future goals, it seeks a proven advancement officer with a record of successful fundraising. This key leadership position provides

extraordinary vision, strategic direction, an entrepreneurial spirit, and effective management for the Office of Institutional Advancement.

Qualifications:

- Bachelor's degree required; advanced degree preferred.
- 15 years of experience in the advancement field with proven ability to envision and articulate strategic goals and ideas, set priorities, present philanthropic opportunities, raise donor sights, and close major gifts.
- Personal success cultivating, soliciting and stewarding individual donors at the major and principal gifts levels; the ability to inspire high net worth individuals to provide significant financial support to an institution.
- Creative, professional, and entrepreneurial spirit; strong intellectual curiosity.
- Professional credibility, intellectual depth, and collaborative skills to garner the trust and confidence of the national president, senior staff, faculty, trustees, students and other key constituents.
- Excellent written and verbal communication skills with demonstrated presentation abilities.
- Strong interpersonal skills; ability to work across a complex organization, and provide inspired leadership.
- Demonstrated analytical and strategic thinking capabilities; ability to embrace challenges and thrive in a fast-paced, team-oriented environment.
- Ability to handle sensitive and confidential matters with appropriate discretion.
- Demonstrated integrity.
- Demonstrated ability to work effectively with all constituencies; the ability to foster inclusiveness and diversity of ideas.
- Ability to adapt to changing circumstances in a complex environment.
- Comprehensive campaign experience desired.
- Proven ability to motivate staff to keep them engaged, energized and focused on results.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately and continue until the position is filled.

Click the following to apply and submit your CV/resume:

Apply Now

Or copy and paste the following link into your browser

<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=3844963&portalID=5652>

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The Chicago School of Professional Psychology provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status or status as a covered veteran in accordance with applicable state and local laws governing nondiscrimination in employment.



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