

Idaho State University  
Pocatello, Idaho

Position Specification  
Senior Database Administrator  
December 2015

Prepared by:  
Summit Search Solutions, Inc.



**Idaho State**  

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**UNIVERSITY**

[www.isu.edu](http://www.isu.edu)

## THE INSTITUTION

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**Idaho State University** (ISU) combines exceptional academics amidst the grand natural beauty of the West. ISU faculty and students are leading the way in cutting-edge research and innovative solutions in the areas of energy, health professions, nuclear research, teaching, humanities, engineering, performing and visual arts, technology, biological sciences, pharmacy, and business. ISU is the state's designated lead institution in health professions and medical education.

Idaho State University, a Carnegie-classified doctoral research high and teaching institution founded in 1901, serves a diverse population by attracting students from around the world to its Idaho campuses. At the main campus in Pocatello, and at locations in Meridian, Idaho Falls and Twin Falls, ISU offers access to high-quality education in more than 280 programs. Almost 14,500 students attend ISU, receiving education and training in those programs. To read more, visit: [www.isu.edu](http://www.isu.edu).

**Location:** Pocatello, Idaho

## THE OPPORTUNITY

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The Senior Database Administrator will provide database administration for enterprise-based Oracle applications, with primary responsibility for the university's ERP system.

### Key Responsibilities:

- Work closely with the ITS applications and systems staff, and external vendors to develop and design effective database solutions related to the ERP system. (15%)
- Responsible for all aspects of routine database administration for the university's ERP database systems. This includes daily monitoring, capacity planning, performance tuning, and implementation of backup/recovery strategies. (50%)
- Install, configure, and deploy all ERP database-related software upgrades and patches within the guidelines of the software vendor(s). (10%)
- Automate and standardize maintenance and tuning practices, including developing stored procedures, management scripts, and other tools as needed. (15%)
- Follow established change management and security policies and procedures, and help to develop additional appropriate policies and procedures as needed. (5%)
- Mentor and work with other personnel to build a skilled, knowledgeable, and effective database administration team. (5%)

### Reporting relationship:

The Senior Database Administrator will report to the Application & Database Administration Lead.

**Qualifications:**

- Bachelor's degree in computer science, management information systems or a related field and five years of database administration experience or an equivalent combination of education, training and experience required.
- Two years of full-time professional experience in administration of an Oracle RDBMS required.
- Two years of technical experience working in UNIX/Linux-based operating environments required.
- Prior experience working in Higher Education preferred.
- Familiarity with Ellucian Banner or similar ERP systems preferred.
- Oracle certification (OCP or OCM) and Oracle 12c and Oracle Streams experience preferred.
- Familiarity with high availability architectures, load balancing, and configuration management preferred.

**PROCEDURE FOR CANDIDACY**

Confidential review of applications will begin immediately and continue until the position is filled. Please submit resume and brief letter of interest.

Click the following to apply.

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<https://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=6746421&portalID=5652>

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*Idaho State University values individuals with varying traditions, cultures, identities, expressions, orientation, religious beliefs, economic backgrounds, racial and ethnic origins. ISU believes that promoting diversity and a respectful work and learning environment is a key component to preparing students for success in a global economy. ISU strongly encourages applications from candidates who share these values.*



[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving education, healthcare and not-for-profit communities nationwide. Based in Asheville, NC, Summit has a team of experienced recruiting consultants in strategic locations across the country including New York, North Carolina, Colorado, and California. Summit brings precision, process, and passion to its work.



## POCATELLO AND SOUTHEAST IDAHO

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Southeast Idaho is centrally located between Salt Lake City, Utah, and the popular vacation destinations of Yellowstone National Park, Grand Teton National Park and Jackson, Wyoming. Southeast Idaho is often thought of as an outdoor lover's paradise which has something for everyone. Pocatello is one of the last undiscovered mountain college towns in the west. The hills and the spectacular northern Rockies around Pocatello are covered with mountain bike trails, and provide access to outdoor activities such as camping, fishing, hiking, hunting, skiing, boating, etc.

*Interesting facts about Pocatello and Idaho: (information taken from) <http://www.pocatelloidaho.com/community-info/life-in-pocatello/> and <http://www.pocatello.us/DocumentCenter/View/679>*

- The city of Pocatello is located in southeast Idaho and nestled at 4,448 feet in the western foothills of the Rocky Mountains along the Oregon Trail.
- Pocatello has an unusually desirable four-season climate where clear, sunny and dry is the norm.
- Residents of Pocatello enjoy the city's 32 parks, the Idaho Museum of Natural History, the Fort Hall Replica, golf courses, a swimming complex, bike & hiking trails, Pocatello Junction, a skate park, and the Pocatello Zoo.
- Bannock County has a population of 82,539 and the county seat is located in Pocatello which is populated by 54,255 residents.
- Based on average housing costs, utilities, health care, transportation, groceries and other services, Idaho's cost of living is the second lowest of the 11 western states.
- Idaho has a strong and diversified economy. Manufacturing and agriculture remain top industries while high-tech, tourism, retail, healthcare, business and information services are growth sectors.
- According to FBI statistics, Idaho's crime rate is the lowest in the West. The rate of serious crime is 21.3 percent less than the national average.
- Idaho has more river miles than any other state, 3,100 miles.



*For additional information on Pocatello and Southeast Idaho, please visit:*

City of Pocatello Idaho, <http://www.pocatello.us/>  
Visit Pocatello.com, <http://www.visitpocatello.com/>  
Greater Pocatello Chamber of Commerce, <http://www.pocatelloidaho.com/>  
History of Pocatello, <http://www.youtube.com/watch?v=EZayOwErfTg>  
Idaho Adventures in Living, <http://www.visitidaho.org/regions/southeastern/>  
Bannock County, <http://www.co.bannock.id.us/index.htm>