

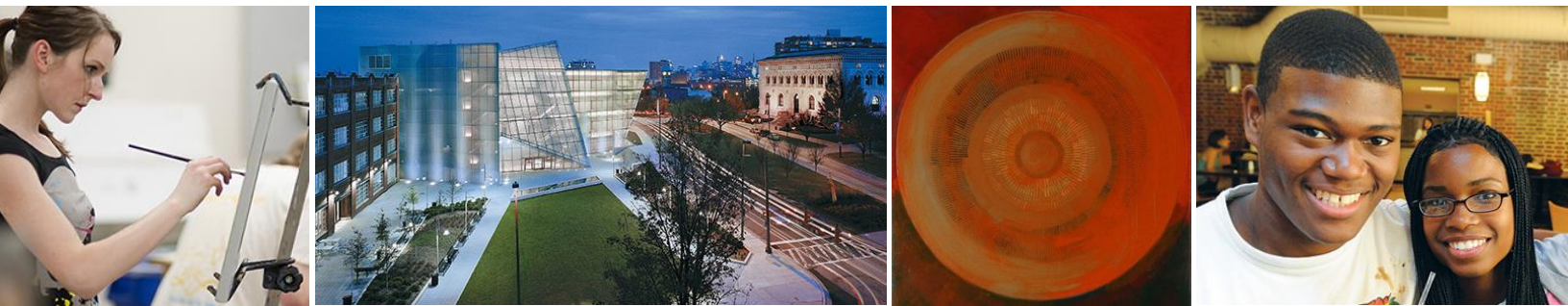
Maryland Institute College of Art (MICA)  
Baltimore, MD

Position Profile

Associate Vice President for Finance

September 2015

Prepared by:  
Summit Search Solutions, Inc.



[www.mica.edu](http://www.mica.edu)

## THE INSTITUTION

---

Founded in 1826 – **Maryland Institute College of Art (MICA)** is the oldest continuously degree-granting college of art in the nation. MICA has become the leader in the education of artists and designers by fostering a community of talented, creative individuals committed to redefining the boundaries of art and design and to expanding their own vision and perspective through rigorous study.

The College enrolls nearly 1,863 undergraduate, and 306 graduate and continuing studies students from 48 states and 54 countries in fine arts, design, electronic media, art education, liberal arts, and professional studies degree and non-credit programs. Redefining art and design education, MICA is pioneering interdisciplinary approaches to innovation, research, and community and social engagement. Alumni and programming reach around the globe, even as MICA remains a cultural cornerstone in the Baltimore/Washington region, hosting more than a hundred exhibitions and events annually by students, faculty and other established artists.

- Ranked in the top 10 of MFA programs in the visual arts, #3 in Graphic Design, and #5 in Painting/Drawing by *U.S. News & World Report*.
- In each of the past seven years, MICA has been listed as a top producer of Fulbright Scholars among specialty schools by *The Chronicle of Higher Education*, and was ranked No. 1 in 2008-09, in 2012-13 and in 2013-14.
- Listed among the 25 best U.S. design schools by *ID* magazine and selected as top 20 U.S. design school by *GDUSA* magazine.
- The Princeton Review named MICA a "Best Northeastern College" each of the last eight years.

In July 2014, Samuel Hoi became the next president in the College's 188 year history. He assumed leadership at MICA following a period of unprecedented growth in the College's reputation, programs, enrollment, financial strength, and the endowment. To read more, click the following link: [http://www.mica.edu/About\\_MICA/Samuel\\_Hoi\\_President.html](http://www.mica.edu/About_MICA/Samuel_Hoi_President.html)

**Location:** Baltimore, MD

## THE OPPORTUNITY

---

The **Associate Vice President for Finance** (AVP) has oversight of three essential financial functions: budget and financial planning, student account services, and accounting and financial reporting. The role involves the ability to lead and oversee the budgeting and financial planning processes to multiple stakeholders, the student account billing and collection office, financial reporting and accounting, development of contracts and memorandums of understanding (MOU's) and managing special projects requiring analysis and coordination such as tax exempt bond issues. MICA is a fiscally strong college with a history of balanced budgets and a healthy endowment. The College is a diverse and dynamic place with a strong brand in the fine arts education market.

The Associate Vice President for Finance reports directly to the Vice President of Operations, Human Resources and Finance, has an overall staff of 12 and has the following three direct reports: Budget Director, Director of Accounting, and Director of Student Accounts Services.

## QUALIFICATIONS

---

The AVP for Finance must be a competent collaborator and decision maker, and have the ability to analyze information to serve the college-wide financial goals, and the needs of individual divisions while understanding the overall impact on the College's strategic mission. He/she must have the ability to effectively communicate strategies, ideas, concerns and propose solutions and strategies to meet financial objectives. It is preferred that he/she also have experience in financial accounting and reporting functions, and a working knowledge of student account systems. This position requires strong financial planning and resource management experience as well as the ability to conduct and interpret financial analyses from a business perspective, and work with sophisticated budget models and forecasts. Requirements include:

- Bachelor's degree in business, finance, or other related field. Master's degree preferred.
- Minimum of eight years of recent applicable experience in financial planning, budgeting and financial reporting, with at least five years in a management and leadership role. Preference for higher education industry experience.
- Budget modeling and forecasting experience.
- Strong interpersonal and communication skills.
- Proficiency with Excel and PeopleSoft (or similar system software).

## PROCEDURE FOR CANDIDACY

---

Confidential review of applications will begin immediately and continue until the position is filled.

Click the following link to apply and submit your CV/resume:

[Apply Now](#)

Or copy and paste the following link into your browser:

<https://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=6058454&portalID=5652>

### For nominations or further information:

#### Margaret Lawrence

Senior Consultant

Summit Search Solutions, Inc.

Direct: 303-862-6575

[mlawrence@summitsearchsolutions.com](mailto:mlawrence@summitsearchsolutions.com)

#### Carrie Coward

President

Summit Search Solutions, Inc.

Direct: 828-669-3850

[ccoward@summitsearchsolutions.com](mailto:ccoward@summitsearchsolutions.com)

*The Maryland Institute College of Art (MICA) is proud to be an equal opportunity employer. It is the policy of the College to apply recruiting, hiring, promotion, compensation, and professional development and disciplinary practices without regard to race, religion, color, age, gender identity or expression, national origin, citizenship, marital or parental status, sexual orientation, disability, or any other legally protected status. Further, MICA provides reasonable accommodation to persons with mental or physical disabilities. This policy applies to all programs, facilities, and activities provided by Maryland Institute College of Art, including but not limited to admission, educational programs, and employment.*



[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving education, healthcare and not-for-profit communities nationwide. Based in Asheville, NC, Summit has a team of experienced recruiting consultants in strategic locations across the country including New York, North Carolina, Colorado and California.



## BALTIMORE, MARYLAND

---

Nicknamed the “charm city”, Baltimore offers a unique blend of historic charm, ethnic heritage and urban vitality, serving a community of people of all backgrounds and interests.

Located at the heart of the United States' east coast art corridor, Baltimore offers tremendous art resources—including the Baltimore Museum of Art, Walters Art Museum, and a thriving art scene with both underground and nationally renowned galleries featuring the work of contemporary artists. It offers easy access to the collections of the finest museums and galleries in the country. MICA offers regular, inexpensive bus trips to Washington, D.C., New York City, and Philadelphia.

Baltimore has the charm, sophistication, and amenities of a major city, but the neighborly feel of a town. There are all-night diners, avant-garde theatres, independent film festivals, ethnic restaurants, family-friendly open-air concerts and movies, gritty clubs, quirky coffeehouses, and John Waters. In 30 minutes, you can drive from the urban bustle of Baltimore’s Greek-town or Little Italy to Maryland’s vineyard and horse country.

Baltimore offers something for just about every taste and interest. You can buy groceries fresh from one of many city markets—including Lexington Market, the oldest continuously operating city market in the country—or directly from a street vendor’s pony-drawn cart. A brisk walk through Baltimore’s business district will take you from the one-of-a-kind, family-run Italian grocery Trinacria to a recently opened Whole Foods Market.

Baltimore is also probably the last urban place in America where high-ceilinged, well-lit studio space is still available and affordable for artists. The city's neighborhoods each have their own distinctive culture, architecture and charm.

### **Baltimore Facts:**

- Baltimore is in north-central Maryland on the Patapsco River to where it empties into the Chesapeake Bay.
- Boasts 347 city-owned parks.
- The site was settled in the early 17th century and founded as a town in 1729. The town was named after Lord Baltimore, the founder of Maryland, and was incorporated as a city in 1797.
- The city is independent and does not fall within any county.
- The city is home to the Johns Hopkins Hospital.

***For additional information on Baltimore, please visit:***

---

The Official Website of the City of Baltimore, MD - <http://www.baltimorecity.gov/>  
Baltimore Business Journal - <http://www.bizjournals.com/baltimore/>  
Baltimore Collegetown – <http://www.baltimorecollegetown.org>