

Logan University
Chesterfield, MO

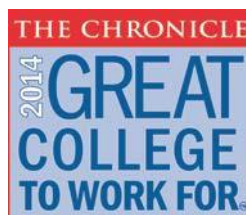
Position Specifications
Program Director: Masters in Health Informatics
May 2015

Prepared by:
Summit Search Solutions, Inc.



**LOGAN
UNIVERSITY**

www.logan.edu



THE INSTITUTION

Blending the perfect balance of tradition with innovation, **Logan University** is comprised of the College of Chiropractic and the College of Health Sciences. Established in 1935, Logan University is one of the largest and most respected chiropractic colleges in North America. While remaining grounded in chiropractic education, Logan continuously enriches academic options with degree offerings in health sciences.

Logan University graduates employ a holistic approach to health and wellness to meet the demand for less-invasive, lower-cost treatments and comprehensive care and lead the integrated health care industry. Through an innovative, outcome-based academic curriculum that emphasizes evidence-informed care, diverse clinical immersion opportunities, emerging technology and proved practices, Logan University graduates are trained, confident and prepared for the future.

Logan's College of Health Sciences continues to expand and is launching a Master's of Science in Health Informatics degree program in fall 2015. The Program Director will be the inaugural leader and will enhance the program's curriculum and drive its growth. Logan currently offers master's degrees in sports science and rehabilitation, and nutrition and human performance. Other program offerings include undergraduate coursework including an accelerated science program to help students complete their basic science coursework at an accelerated pace, offered in both online and on-campus formats, and two baccalaureate degrees - a bachelor of science degree in human biology and a bachelor of science degree in life science. The University is accredited by the Higher Learning Commission.

Logan University:

- Empowers all community members and holds each accountable.
- Strives to maximize performance in others and itself.
- Is agile and innovative.
- Acts with respect, compassion and integrity.
- Promotes evidence-informed, learning-centered communities.
- Seeks and supports diversity in people, programs and ideas.
- Provides service to the University and to the local, state, national and international communities.

Logan's 112-acre wooded campus is located in Chesterfield, MO, a quiet residential suburb of St. Louis. Its low 12:1 student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC has selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at www.logan.edu.

Location: Chesterfield, MO (St. Louis metropolitan area).

THE OPPORTUNITY

Reporting to the Dean of the College of Health Sciences, the **Program Director** provides administrative oversight and supervision of all aspect of the degree program including instruction; acquisition and supervision of faculty; participation in enrollment and retention strategies; the internship program; and pursuit of CAHIIM accreditation.

Principal duties and responsibilities:

- Provide vision and leadership for the development and advancement of the Health Informatics degree program(s) to national prominence.
- Set goals, priorities, and budgets for submission to the planning process.
- Prepare and administer the program's budget.
- Supervise instructional and support staff.
- Guide the program through to CAHIIM accreditation within a set timeline, and enforce CAHIIM accreditation standards.
- Establish, maintain, and grow a network of high-quality student internship opportunities.
- As requested, participate in institutional ceremonies such as new student orientation, commencement, etc.
- Encourage and support professional growth for self, faculty, and support staff.
- Administer the Director's portion of the faculty evaluation program with emphasis on improvement of instruction and faculty development.
- Participate in the instruction of students in the practical application of the principles and practices in health informatics.
- Collaborate with the Office of Enrollment Management to market the program and recruit students.
- Collaborate with Student Affairs to maintain retention and graduation goals.
- Prepare reports to the Board of Trustees and other such reports as needed.
- Participate in committees as assigned.

Qualifications:

- A Master's degree is required, PhD preferred in a suitable terminal degree field.
- Must have an understanding of future trends in health informatics education, research, and practice. Clinical experience strongly preferred.
- Must be sensitive to the needs of faculty, students and staff.
- Must have the ability to be an articulate spokesperson for Logan on a local, state, and national level.
- Prior or current experience in teaching and/or academic administration preferred.

Competencies:

To perform the job successfully, the ideal candidate will have the following personal characteristics, experience and abilities:

- Strong health informatics background.
- Demonstrated administrative and organizational ability.
- Successful academic and/or teaching experience.
- Strong interpersonal and written/oral communication skills, be a good listener, and be able to work with individuals and groups effectively.
- Have the ability to set goals and objectives, prioritize and plan work activities, and meet deadlines.
- Must be an effective mentor and supervisor.
- The ability to handle pressures of balancing the time required dealing with individual problems of faculty, students, and staff while completing the necessary planning, executing programs, reports, meetings, and teaching responsibilities is expected.

Why consider the opportunity?

- **Reputation:** Logan University is a premier chiropractic and health sciences educator, with enrollment exceeding 1,000 students. Logan enjoys debt-free status and has also been awarded federal grants for infrastructure, technology, and research.
- **Quality of work-life:** Logan University has been named a [2014 Great College to Work For](#)® by The Chronicle of Higher Education.
- **Impact:** The program director will be the inaugural leader of the new Health Informatics program and will continue to help the University build and expands its College of Health Sciences.
- **Culture:** Logan blends the perfect balance of tradition with innovation while being supported by a dedicated faculty.
- **Location:** The greater St. Louis area boasts low cost of living, excellent public and private schools, dynamic colleges and universities, and a vibrant culture including varied sports, arts, dining, and entertainment.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately and continue until the position is filled.

Click the following link to apply and submit your CV/resume:

[Apply Now](#)

Or copy and paste the following link into your browser:

<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=5293312&portalID=5652>

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Logan University provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status or status as a covered veteran in accordance with applicable state and local laws governing nondiscrimination in employment.



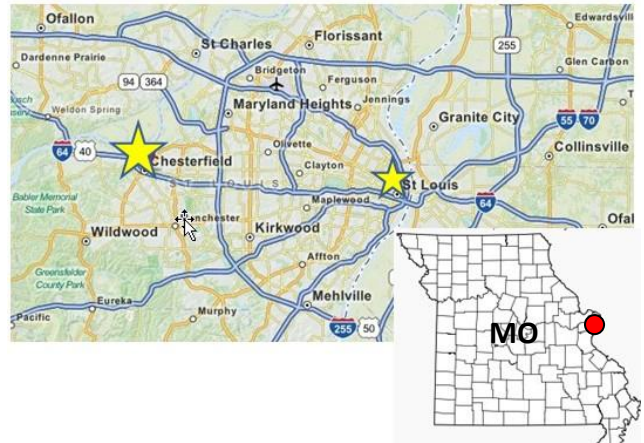
[Summit Search Solutions, Inc.](#) is a boutique executive search firm with a team of experienced recruiting consultants in strategic locations across the country including New York, North Carolina, Colorado and California. Summit brings precision, process, and passion to its work.

CHESTERFIELD / ST. LOUIS, MISSOURI

Chesterfield, Mo.

Chesterfield is just 30 minutes west of downtown St. Louis along Highway 40. With more than 47,000 residents, Chesterfield offers cultural and recreational opportunities – it is home to Faust Park and the Missouri Botanical Garden's Butterfly House.

Just minutes from campus, you'll be able to ride your bike to Queeny Park, take a lunch break at Whole Foods or go for a swim at the Jewish Community Center. There are restaurants, shopping and extracurricular activities in Chesterfield Valley.



St. Louis

Logan's campus in Chesterfield puts you within just a few minutes of anything in the St. Louis area:

- **Gateway Arch:** St. Louis is known as the “Gateway to the West.”
- **St. Louis Sports:** This city boasts professional sports at Busch Stadium (St. Louis Cardinals Baseball) the Edward Jones Dome (St. Louis Rams Football) and the Scottrade Center (St. Louis Blues Hockey).
- **Forest Park:** 1,371 acres of land provides opportunities for bike riding, jogging, playing tennis and golfing. Education and relaxation can be found at the St. Louis Art Museum, St. Louis History Museum or St. Louis Science Center.
- **St. Louis Zoo:** One of the few free zoos in the nation! Free parking and free admission provides you with the prospect to see more than 19,000 wild animals on 90 acres.
- **Missouri Botanical Gardens:** Founded in 1859, the 79-acre Missouri Botanical Garden is the nation's oldest botanical garden in continuous operation and an oasis in the city of St. Louis.
- **City Museum:** This kid-friendly city museum provides 600,000 square feet of adventure and fun in an indoor/outdoor playground.



For additional information on Chesterfield / St. Louis, please visit:

www.chesterfieldmochamber.com

www.explorestlouis.com

www.bizjournals.com/stlouis