

University of Bridgeport Bridgeport, Connecticut

Position Specifications Dean of the College of Chiropractic July 2014

Prepared by:
Summit Search Solutions, Inc.



www.bridgeport.edu

THE INSTITUTION

Overview:

Over the past decade, the University of Bridgeport (UB) has been one of Connecticut's fastest-growing and one of America's most diverse universities. UB is known internationally for developing career-minded professionals who understand their world and seek to serve as community leaders and service-oriented professionals. UB offers more than 125 majors with graduate and doctoral programs. In addition to the six Health Sciences schools, UB prepares students for careers in business, engineering, education, public service, and the liberal arts.

The University of Bridgeport was founded in 1927 and is located in historic New England on the Connecticut shoreline-in sight of the Long Island Sound's breathtaking vistas. The campus and region, including the nearby treasures of New York City and Boston, provide an unparalleled context for study, professional aspiration, and growth. Students from 88 countries and 44 states make up the global citizenship of the University.

A vital part of the UB campus is the Health Sciences Center, which houses the UB Clinics where health sciences degree candidates work side-by-side with clinicians. The UB Clinics offer members of the community a centralized location for evaluation and treatment in the following four clinics: Dental Hygiene, Naturopathic Medicine, Chiropractic and Acupuncture. To learn more about the University of Bridgeport: www.bridgeport.edu

The University of Bridgeport College of Chiropractic (UBCC):

The nation's first university-based college of chiropractic, the University of Bridgeport College of Chiropractic (UBCC) was established in 1990 following licensure by the State of Connecticut of the University's doctor of chiropractic degree program. The University of Bridgeport was chosen as the site for the college because of its long history of support for chiropractic education. It was one of the first educational institutions to create a pre-chiropractic undergraduate program and its master's degree program in nutrition had long attracted a large number of practicing chiropractors. To date, the College has graduated over 900 doctors of chiropractic who practice in 27 states and six countries outside the US and continues to provide a progressive and academically challenging curriculum.

Today UBCC offers a professional degree program which grants the Doctor of Chiropractic (D.C.) degree to graduates who successfully complete four academic years of study including a clinical internship. The program is offered on a full-time basis with no students admitted to a part-time course of study.

The College of Chiropractic prepares students to be primary health care providers. Each student is educated to diagnose, to care for the human body in an evidence based manner, and to integrate their care within the larger health care system.

For more information visit: www.bridgeport.edu/academics/graduate/chiropractic-dc/about-college-chiropractic/

Location: 126 Park Avenue, Bridgeport, CT 06604;

THE OPPORTUNITY

Reporting to the Office of the Provost, the **Dean of the College of Chiropractic** is the Chief Academic Officer. Working collaboratively with the faculty, the dean is responsible for the effective delivery of educational programs ensuring that they are consistent with the mission of the University of Bridgeport and of the College of Chiropractic.

Primary Responsibilities:

- Prepare the operating budget of the College of Chiropractic and monitor of all financial transactions relative to same.
- Oversee and monitor the facilities and maintenance, in conjunction with the U.B. facilities department, for the College of Chiropractic.
- Approve all non-faculty personnel within the College of Chiropractic.
- Recommend to the provost and vice-provost hiring, reappointment, rank, promotion and tenure. Manage the performance of faculty.
- Assume leadership role in educational effectiveness assessment and planning, and accreditation compliance for the College of Chiropractic.
- Represent the College on the provost's Council and other appropriate University committees and ensure the full integration of the College of Chiropractic within the Division of Health Sciences and the University of Bridgeport.
- Establish together with the dean of admissions, enrollment goals and collaborate with the admissions department in achieving them.
- Serve as the CCE designee of the University of Bridgeport with regard to the College of Chiropractic as well as other relevant accrediting regulatory agencies.
- Provide leadership to the College for fundraising and grant writing in conjunction with the Institutional Advancement department and represent the College of Chiropractic at professional, public relations and fundraising events.
- Contribute articles on the College of Chiropractic and professional matters to local and professional publications.
- Serve as the Ex-officio member on all College of Chiropractic committees.
- Be available for other duties as requested by the provost and vice provost.

Position Qualifications:

- A proven track record as a proactive leader in college administration.
- Minimum of 5+ years as a dean/director/associate director in a college, university or equivalent institution is preferred. Ideally, candidate will possess a high level of knowledge and skills in every aspect of college administration including budget management, fund raising, curriculum development, educational effectiveness assessment, program strategic planning, accreditation compliance, faculty and student issues, and enrollment management.
- Commitment to the principles of chiropractic medicine.
- Experience in chiropractic and/or health science education is essential.
- The successful candidate will have an earned doctorate or other terminal degree; a D.C. degree is preferable but not essential.

Why consider the opportunity?

- **Successful program with opportunities for growth.** The Dean will drive the growth of the College through enhancement of its programming, reputation, and branding efforts.
- **Collaboration opportunities.** UB's chiropractic program is unique because it exists within a larger comprehensive university community, thus offering resources that are unparalleled. Students from all health sciences disciplines are able to collaborate and share resources.
- **Exceptional clinical training.** The UB Clinics see 20,000 – 25,000 patients a year and students have the opportunity to work in a truly integrated healthcare setting, practicing with and learning from students in other disciplines including naturopathic medicine, dental hygiene and acupuncture.
- **Committed faculty and staff.** The faculty and staff in the College of Chiropractic are experienced, passionate professionals.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately. Click the following link to apply and submit your CV/resume.

[Apply Now](#)

Or copy and paste the following link into your browser:

<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=3985766&portalID=5652>

For nominations or further information:**Beth Baldino**

Senior Consultant
Summit Search Solutions, Inc.
Direct: 828-645-8967
bbaldino@summitsearchsolutions.com

Carrie Coward

President
Summit Search Solutions, Inc.
Direct: 828-669-3850
ccoward@summitsearchsolutions.com

It is the policy of the University of Bridgeport to prohibit discrimination in admissions, educational programs and employment, and in the provision of services on the basis of legally protected class characteristics (unless there is a bona fide occupational qualification related to employment), or any other unlawful factor. Protected class characteristics include race, color, ethnicity, religion, age, creed, ancestry, workplace hazards to reproductive systems, sex (gender identity, gender expression, and sexual harassment), marital status, civil union status, sexual orientation, genetic information, pregnancy, national origin, physical/ mental/ learning disability, veteran status and any other group protected by civil rights laws.



[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving education, healthcare and not-for-profit communities nationwide. Our mission is to facilitate the placement of top talent for mission driven organizations. Based in Asheville, NC, Summit has a team of experienced recruiting consultants in strategic locations across the country including NY, NC, MI and CA.



FAIRFIELD COUNTY, CONNECTICUT

The city meets the country in this sophisticated region of Connecticut. Located just 40 miles northeast of Manhattan, Connecticut's Coastal Fairfield County is a diverse region in southwestern Connecticut composed of three cities - Stamford, Norwalk and Bridgeport and their neighboring communities. Here the blend of city, coast and country come together for an authentic New England experience that is rich with early American and maritime history, exceptional waterfronts and vibrant culture.

Many residents enjoy living in beautiful communities such as the town of Trumbull which has been recognized as one of the best towns in America to live, work and play, by *Money Magazine*, *Relocate America*, and *Connecticut Magazine* due to the town's excellent schools, safe environment, conveniences and amenities.



Two major arteries connect the eastern and western regions of Fairfield County which are Interstate 95 (6-lane east-west highway) and the Merritt Parkway (4-lane east-west Parkway). Additional travel options are air, rail (Amtrak and Metro-North) as well as ferry.

There is something for every interest in or near Fairfield County. Check out antiquarian book shops, balloon rides, crafts, farmers markets, factory outlets, gardens, spas, outdoor recreation such as beaches, fishing and kayaking to hiking and ski slopes. Family favorites include amusement parks, animal farms and zoo, sleigh rides and a carousel museum, an 1868 lighthouse tour, a songbird sanctuary, an aquarium, boat rides, scenic hiking trails beside a river and even a legendary summer theater.

Enjoy the four distinct seasons, each with its special charm. Dogwood festivals in the spring, thirty miles of coastline and sandy beaches in the summer, vibrant fall colors in the autumn, and when it snows it transforms Fairfield County into a winter wonderland.

For additional information on Fairfield, Connecticut please click on the links to visit:

[Fairfield County, CT](#) • [Trumbull, CT](#) • [Visit Connecticut](#)