

National Louis University (NLU)
Chicago, Illinois

Position Specifications
Vice Provost of Academic Programs and Faculty Development
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Prepared by:
Summit Search Solutions, Inc.



NATIONAL LOUIS UNIVERSITY



www.nl.edu

THE INSTITUTION

Overview:

National Louis University (NLU), a 127 year old institution and one of the nation's most innovative institutions of higher education, has defined a bold new future preparing leaders, predominantly adult learners, to address tomorrow's challenges in the context of increasing global urbanization.

NLU is a private, non-profit, independent institution serving a diverse multicultural population of approximately 8,500 students enrolled in three Colleges with programs from the baccalaureate to the doctoral level. Students attend classes primarily on five campuses in the Chicago metropolitan area and three other campuses in Southern Wisconsin, Florida, and Poland. Its programs are highly regarded for the quality of instruction, innovation, and small classes that create strong ties between students and faculty, and flexibility that speak to the needs of its non-traditional student population. NLU is focused on delivering mission-driven, innovative and market-relevant new programs that provide tremendous value for its students, hence the creation of this exciting new opportunity. To learn more: <http://www.nl.edu/about/>

Location: Chicago, IL

THE OPPORTUNITY

The Position:

The **Vice Provost of Academic Programs & Faculty Development** is responsible for overseeing the academic portfolio of the University, providing leadership to support quality and innovative academic programs and curriculum, and overseeing the development of faculty.

Primary Responsibilities:

- Advancing change leadership across the academic enterprise, guiding and managing a comprehensive academic system of high quality and relevant programs and curriculum offerings of the University.
- Supporting the ongoing review of the academic portfolio including new program development and re-design/enhancement of existing programs.
- Providing direction and executive oversight in promoting academic excellence.
- Overseeing a culture of continuous improvement advancing faculty development, teaching excellence and scholarship. Proactively collaborate with and support faculty development across a variety of delivery modalities (face-to-face, online and blended).
- Continuously maintaining knowledge of current trends, issues, technologies and processes by researching applicable literature, programs, services, and attending various seminars and conferences.

- Serving as the liaison to the Faculty Senate, successfully managing and communicating new or changing policies, programs, curriculum, etc.
- Leading and administering the growth and development of a Teaching and Learning Center which supports faculty and adjunct mentoring and development.
- Acting as a resource for deans, chairs and faculty regarding tenure, promotion and sabbatical process.
- Chairing the Institutional Research Review Board (IRRB), providing leadership and direction while ensuring compliance with University standards, policies and procedures for conducting appropriate research.
- Overseeing and monitoring the academic affairs budget.
- Providing oversight and leadership for the Undergraduate program and the staff associated with them.
- Overseeing students concerns, reviewing student requests, complaints or issues.

Position Qualifications:

- Entrepreneurial spirit coupled with strong academic and business acumen
- Doctoral degree required
- Minimum of five years of faculty and administrative leadership in higher education with an emphasis in program development and enhancement
- Effective management and change leadership skills
- Knowledge of innovative market driven program development as well as online learning
- Strong organizational, interpersonal and analytical skills
- Advanced written, verbal and presentation skills
- Proven problem solving skills with strong attention to detail
- Demonstrated commitment to highest quality student service
- Demonstrated expertise in working with various internal and external constituencies

Why consider the opportunity?

- **Mission & Reputation.** National Louis University has a 127 year history of transforming the lives through innovative, high-value educational programs that combine the best of theory and practice.
- **Transformation.** You will join National Louis during a significant time of transformation and revitalization. The University is re-focusing its mission, moving toward a more innovative and market driven culture, and utilizing new and flexible models for higher education.
- **Impact.** The Vice Provost will play an integral role in enhancing academic programming and delivery methods.
- **Lifestyle:** Chicago provides an exciting urban environment in which to live, work, and play.

PROCEDURE FOR CANDIDACY

Confidential review of applications will begin immediately. Click the following link to apply and submit your CV/resume.

[Apply Now](#)

Or copy and paste the following link into your browser:

<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=apply&jobOrderID=3718049&portalID=5652>

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Chicago, Illinois

Few cities in the world can match the character and culture of Chicago. Visitors and residents alike find world-class dining, museums, entertainment, and striking architecture in the largest and most visited city in the Midwest.



Chicago is the third most populous city in the United States with approximately 2.7 million residents.

The city is traversed by the Chicago and Calumet rivers, and with many parks and green spaces the city offers stunning natural beauty along with an urban landscape. Lake Michigan offers a wonderful escape, and Chicagoans can stroll the shoreline, play volleyball, bike, or jog along the lakefront. The Chicago Park District consists of 552 parks with over 7,300 acres of municipal parkland. There are 33 sand beaches, two world-class conservatories, sixteen historic lagoons, and ten bird and wildlife gardens.

As a multicultural city that thrives on the harmony and diversity of its neighborhoods, Chicago today embodies the values of America's heartland – integrity, hard work, and community and reflects the ideals in the social fabric of its 77 distinct neighborhoods. Some favorite ethnic communities to explore in Chicago include Greektown, Chinatown, Ukrainian Village, and Little Italy.

Chicago is recognized across the United States as a very passionate sports town. With professional teams such as the: the Chicago Bears, Blackhawks, Bulls, Fire, Cubs, and White Sox.

The dining choices in Chicago area are as diverse as the people, and everything from ethnic food to contemporary and innovative dining can be found. The city is home to 23 Michelin-starred restaurants, with one three-star restaurant, Alinea. Saveur Magazine even dubbed Chicago “America’s new culinary star.”

Chicago has long been known for theatre, from big productions at landmark venues in Chicago’s downtown Theatre District to experimental works at small storefront theaters in outlying neighborhoods. In addition, Chicago's theatre community spawned modern improvisational theatre. When it comes to music, there are live performances of every kind every night of the week, although jazz and blues have a special place in the city’s cultural history.

Chicago is a travel hub, which means it’s easy to get to and from anywhere in the country or the world. Chicago is served by Midway International Airport on the South Side and O'Hare International Airport, the world's third busiest airport, on the far Northwest Side. Once one is in Chicago, there are many convenient options for getting around, from bike paths and L trains to buses and cabs.

For additional information on Chicago, please visit:

<http://www.cityofchicago.org/city/en.html>
<http://www.explorechicago.org/city/en.html>