

Adler School of Professional Psychology
Chicago, Illinois

Position Specifications

Associate Vice President for Learning, Teaching and
Educational Technology
October 2013

Prepared by:
Carrie Coward
President
Summit Search Solutions, Inc.



ADLER SCHOOL of Professional Psychology

www.adler.edu

THE OPPORTUNITY

About the School

Founded in 1952, the Adler School provides a range of innovative graduate programs at its campuses in Chicago, IL, Vancouver, BC, and through Adler Online. The Adler School continues the pioneering work of the first community psychologist, Alfred Adler, by graduating socially responsible practitioners, by engaging communities, and by advancing social justice.

The Adler School's doctoral and masters programs educate practitioners in applications of psychology, criminal justice, public policy and related fields informed by the School's social justice perspective. The School also houses an Institute on Social Exclusion, Institute on Public Safety and Social Justice, the LGBTQ Mental Health and Inclusion Center, and the Adler Child Guidance Center. The School's social justice mission guides the work of these center and institutes, in addition to all curriculum, practica and training for all traditional and online students.

Position Summary

The Adler School of Professional Psychology is seeking a dynamic, self-motivated educator to serve as **Associate Vice President of Academic Affairs for Learning, Teaching and Educational Technology (AVP)**. Reporting directly to the Vice President of Academic Affairs, the AVP will provide leadership and strategic direction that will transform educational delivery at the Adler School. The AVP will be a key leader in taking the Adler School to the next level of programming, including advances in online education by focusing on quality, growth, and innovation. The AVP will be dedicated to fostering innovation to continue to improve learning effectiveness and student success, in the on-campus, online, and blended settings. This position will also provide leadership and strategic direction to the enhancement of learning and teaching through the integration of technology and other learning tools for members of the Adler School learning community.

The Adler School began providing online education options in 2007. Since then, the School's unique online offerings have attracted a robustly growing share of the School's new student enrollment, which has increased by 68% since 2007. In 2010, the Sloan Consortium recognized the Department of Online Learning with an Effective Practice Award for best practice in innovating faculty and student support systems. The School's strategic plan calls for significant growth of current degree offerings and the development of a vibrant system of online graduate degree programs--designed for current and emerging adult student markets, and distinctively addressing their education needs through dynamic content, technology and support.

To learn more about the Adler School, its mission, its curriculum, and more, [visit adler.edu](http://visit.adler.edu).

Location: 17 North Dearborn Street, Chicago, IL 60602

Duties and Responsibilities:

- Lead the strategic academic planning process for online degree programs by working with academic and administrative leadership groups to assure the delivery of high quality educational experiences for students.
- Work closely with faculty and administration to develop mission consistent new programming, including an increasing number of online offerings. Leverage collaboration among the Adler School departments in Chicago and Vancouver in the development, administration, and marketing of innovative programs.
- Oversee all administrative and technical operations of the Center for Learning and Teaching and Department of Online Education. Provide leadership to support, promote and enhance excellence in learning and teaching through creative and innovative uses of technology.
- Support the academic quality, integrity and continuous improvement of campus curricular content and instructional delivery for all programming in on-campus, online and blended degree programs.
- Collaborate with faculty, staff and administration to develop policies and structures to further support advancements in learning and teaching to ensure student success within a high quality learning environment.
- Recruit and hire diverse and talented staff. Participate in the hiring process of faculty and program directors.
- Train, encourage and support faculty in best practices for instruction and delivery, in on-campus, online, and blended settings. Serve as the ambassador for educational modalities both internally and externally.
- Oversee student support activities, such as student technical support, and student academic support.
- Develop and recommend policies and standards to the Vice President of Academic Affairs to assure innovation, retention, quality, and continuous improvement for all degree programs, including online and blended degree programs, at the Adler School.
- Collaborate with marketing and admissions teams to enhance the recruitment of high quality students for non-traditional degree programs.
- Identify, evaluate, and recommend cutting edge technology and industry standards related to learning.
- Oversee the preparation and oversight of the annual budget for the Department of Online Learning and the Center for Learning and Teaching.
- Develop and maintain knowledge of current and established trends to be reflected in course/program content and all aspects of distance education.
- Participate in continuous professional development.

Universal Core Behaviors:

- Communication
- Teamwork and collaboration
- Responsiveness to change
- Results-oriented
- Quality and accountability
- Support of vision, mission, values, and key strategies. Support and model the School's values of: social interest, compassion, justice, respect for the individual, honoring diversity and difference, intellectual rigor, optimism and collaboration.

Required Qualifications:

- Earned doctorate from an accredited institution preferred; masters may be considered based on related experience.
- Solid experience in developing and implementing online/blended programming from a leadership position with experience in ensuring academic quality, faculty mentorship, innovative program development and student retention.
- Demonstrated effective leadership in interacting and collaborating with administrators, staff and faculty.
- Experience with and knowledge of on-campus, online, and blended learning and teaching policies and best practices.
- Experience with faculty recruitment, retention, promotion and professional development.
- Understanding of current pedagogy and technologies for all learning modalities, on-campus, online and blended.
- Understanding of the importance of the instructional design process and the amount of time involved in completing it correctly.
- Values aligned with the mission of the Adler School.
- Knowledge of and experience with using assessment of student learning for continuous improvement.
- Excellent communication and relationship building skills.
- Ability to collaborate and work collegially with multiple constituencies in a dynamic academic environment.
- Online teaching experience at the college level and preferably the graduate level.
- Ability to write technical material, grant proposals, reports and articles.

Preferred Qualifications:

Training/education in instructional design or educational technology

Why consider the opportunity?

- **Healthy, growing institution.** It is an exciting time to be a part of Adler School, which has seen 400% growth in the last seven years. The environment is fast paced and non-bureaucratic.
- **Mission driven.** Adler School is a mission driven institution with passionate students, faculty, and staff. The AVP will contribute to new, creative, and mission linked programming.

PROCEDURE FOR CANDIDACY

Click the following to apply and submit your CV/resume:

[Apply Now](#)

Or copy and paste the following link into your browser:

<http://summitsearchsolutions.catsone.com/careers/index.php?m=portal&a=details&jobOrderID=2482499>

For nominations or further information:

Stephanie Fowler

Senior Consultant

Summit Search Solutions, Inc.

Direct: 530-677-9945

sfowler@summitsearchsolutions.com

Beth Baldino

Senior Consultant

Summit Search Solutions, Inc.

Direct: 828-645-8967

bbaldino@summitsearchsolutions.com

The Adler School of Professional Psychology provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status or status as a covered veteran in accordance with applicable state and local laws governing nondiscrimination in employment.



[Summit Search Solutions, Inc.](#) is a boutique executive search firm dedicated to serving education, healthcare and not-for-profit communities nationwide. Summit offers organizations premier services with personalized service, impeccable process, and results that surpass client expectations. Summit employs passionate search professionals who know and believe in the organizations and talent we represent and are committed to placing the right candidate in the right job. Our focus is on CEO's; presidents; provosts; vice presidents; deans; chairs and directors of major service/academic units; as well as administration including institutional advancement, finance, admissions, technology, and human resources. Our mission is to facilitate the placement of top talent for mission driven organizations. Based in Asheville, NC, Summit has a team of experienced recruiting consultants in strategic locations across the country including New York, North Carolina, Michigan, and California.

Chicago, Illinois

Few cities in the world can match the character and culture of Chicago. Visitors and residents alike find world-class dining, museums, entertainment, and striking architecture in the largest and most visited city in the Midwest.

Chicago is the third most populous city in the United States with approximately 2.7 million residents. The city is traversed by the Chicago and Calumet rivers, and with many parks and green spaces the city offers stunning natural beauty along with an urban landscape. Lake Michigan offers a wonderful escape, and Chicagoans can stroll the shoreline, play volleyball, bike, or jog along the lakefront. The Chicago Park District consists of 552 parks with over 7,300 acres of municipal parkland. There are 33 sand beaches, two world-class conservatories, sixteen historic lagoons, and ten bird and wildlife gardens.



As a multicultural city that thrives on the harmony and diversity of its neighborhoods, Chicago today embodies the values of America's heartland – integrity, hard work, and community – and reflects the ideals in the social fabric of its 77 distinct neighborhoods. Some favorite ethnic communities to explore in Chicago include Greektown, Chinatown, Ukrainian Village, and Little Italy.

Chicago is recognized across the United States as a very passionate sports town with professional teams such as the Chicago Bears, Blackhawks, Bulls, Fire, Cubs, and White Sox.

The dining choices in Chicago area are as diverse as the people, and everything from ethnic food to contemporary and innovative dining can be found. The city is home to 23 Michelin-starred restaurants, with one three-star restaurant, Alinea. *Savour* magazine even dubbed Chicago “America’s new culinary star.”

Chicago has long been known for theatre, from big productions at landmark venues in Chicago’s downtown Theatre District to experimental works at small storefront theaters in outlying neighborhoods. In addition, Chicago's theatre community spawned modern improvisational theatre. When it comes to music, there are live performances of every kind every night of the week, although jazz and blues have a special place in the city’s cultural history.

Chicago is a travel hub, which means it’s easy to get to and from anywhere in the country or the world. Chicago is served by Midway International Airport on the south side and O’Hare International Airport, the world's third busiest airport, on the far northwest side. Once one is in Chicago, there are many convenient options for getting around, from bike paths and L trains to buses and cabs.

For additional information on Chicago, please visit:

<http://www.cityofchicago.org/city/en.html>
<http://www.explorechicago.org/city/en.html>