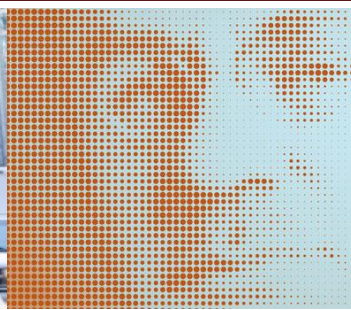
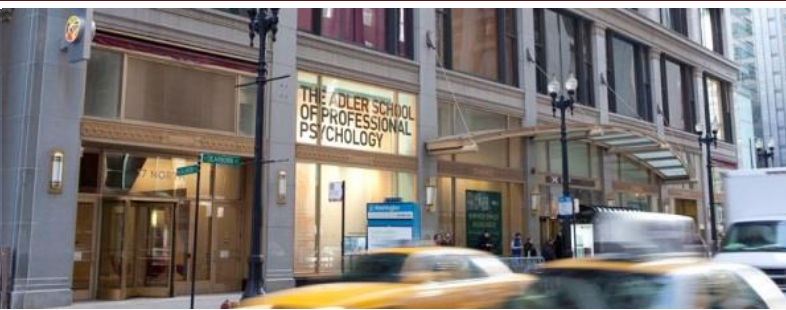


Adler School of Professional Psychology Chicago, Illinois

Position Specifications

Associate Vice President for Online Learning
June 2013

Prepared by:
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President
Summit Search Solutions, Inc.



ADLER SCHOOL of Professional Psychology

www.adler.edu

THE OPPORTUNITY

Overview:

The **Adler School of Professional Psychology** seeks an **Associate Vice President for Online Learning**. Founded in 1952, Adler is the oldest independent school of psychology in North America. The School provides broad graduate education with campuses in the heart of downtown Chicago (where this position is based) and downtown Vancouver, British Columbia. The Adler School continues the pioneering work of the first community psychologist, Alfred Adler, by graduating socially responsible practitioners, by engaging communities, and by advancing social justice. Adler School's doctoral and masters programs provide education in applications of psychology and related fields informed by both psychology and the School's social justice perspective.

The Adler School began offering online courses in 2007 and launched its first completely online degree programs in fall 2012 with the Master's in Criminology and Master's in Industrial/Organizational Psychology. Two more online degree programs will be offered in the fall of 2013 with the Master's in Psychology: Specialization in Military Psychology and Master's in Emergency Management Leadership. In the coming years, the School will be offering an increasing number of mission consistent academic programs outside of the field of psychology. Online programming will grow significantly across multiple disciplines and this position will lead the strategic charge for change and capacity building.

Three outcomes are specified in the School's Mission:

- Socially Responsible Practitioners: Socially responsible practitioners are educated to be effective personal and social change agents in the pursuit of justice.
- Community Engagement: Community engagement is collaborative partnership that strengthens communities, provides service, and prepares students.
- Social Justice: Social justice refers to equitable distribution of economic, political, civil, cultural, social, and other resources and opportunities in society in order to promote the optimal development of persons and communities.

To read more about the Adler School's mission, vision and values, see www.adler.edu/mission.

The Adler School has grown over the past decade from an enrollment of 185 in fall 2003 to an enrollment of 1,200 in fall 2012 with concurrent gains in the quality of its students. In 2011, the School built new campuses for both of its downtown locations. Adler School's services and programs include Adler Community Health Services, which provides psychological services to underserved communities; the Institutes for Social Change, which engage in research, education, and outreach; the LGBTQ Mental Health and Inclusion Center; and the Child Guidance Center. The Adler Board of Trustees has been recognized as a model for diversity and for excellence in governance. To read more see www.adler.edu.

Location: 17 North Dearborn Street, Chicago, IL 60602

The Position:

Reporting directly to the Vice President of Academic Affairs, the **Associate Vice President for Online Learning (AVP)** will provide leadership and strategic direction that will transform online education at the Adler School. The AVP for Online Learning will be a key leader in taking the Adler School to the next level of online education by focusing on quality, growth, and innovation.

Duties and Responsibilities:

- Lead the strategic academic planning process for online degree programs by working with operations, Department Chairs and Program Directors, faculty and governance groups to assure the delivery of high quality educational experiences for students.
- Encourage and reward the development of mission consistent new programming. Leverage collaboration among the Adler School departments in Chicago and Vancouver in the development, administration, and marketing of innovative online programs.
- Oversee all administrative and technical operations of online learning in instructional design and development, operations and administrative support, training, educational technology and media production.
- Support the academic quality, integrity and continuous improvement of campus curricular content and instructional delivery for online and blended degree programs.
- Recruit and hire diverse and talented staff. Participate in the hiring process of online faculty and program directors.
- Train, encourage and support faculty in best practices for online instruction and delivery. Serve as the ambassador for online education both internally and externally.
- Oversee online student support activities, such as the online student orientation, student technical support and student course feedback system.
- Develop and recommend policies and standards to the Vice President of Academic Affairs to assure innovation, retention, quality, and continuous improvement for online degree programs at the Adler School.
- Collaborate with marketing and admissions teams to enhance the recruitment of high quality students for online degree programs.
- Identify, evaluate, and recommend cutting edge technology and industry standards related to online learning.
- Oversee the preparation and oversight of the annual budget for Online Learning.
- Develop and maintain knowledge of trends to be reflected in course/program content and all aspects of distance education.
- Participate in continuous professional development.

Universal Core Behaviors:

- Communication
- Teamwork and collaboration
- Responsiveness to change
- Results-oriented
- Quality and accountability
- Support of vision, mission, values, and key strategies. Support and model the School's values of: social interest, compassion, justice, respect for the individual, honoring diversity and difference, intellectual rigor, optimism and collaboration.

Qualifications:

- Solid experience in online/blended programming with leadership experience in ensuring academic quality, faculty mentorship, innovative program development and student retention
- Earned doctorate from an accredited institution
- Experience in design and implementation of college level, for-credit online learning courses
- Understanding of the best practices in online learning, teaching, and assessment
- Understanding of current online pedagogy and technologies
- Passion for online education and demonstrated track of creativity and innovation
- Values aligned with the mission of the Adler School
- Commitment to assessment and continuous improvement
- Excellent communication and relationship building skills
- Ability to collaborate and work collegially with multiple constituencies in a dynamic academic environment
- Training/education in instructional design or educational technology
- Online teaching experience at the college level and preferably the graduate level
- Ability to read and write proficiently using the English language
- Ability to interact and speak effectively in interpersonal situations and before groups of people
- Ability to write technical material, grant proposals, reports and articles

Why consider the opportunity?

- **Healthy, growing institution.** It is an exciting time to be a part of Adler School, which has seen 400% growth in the last seven years. The environment is fast paced and non-bureaucratic.
- **Mission driven.** Adler School is a mission driven institution with passionate students, faculty, and staff. The AVP will contribute to new, creative, and mission linked programming.

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The Adler School of Professional Psychology provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status or status as a covered veteran in accordance with applicable state and local laws governing nondiscrimination in employment.

Chicago, Illinois

Few cities in the world can match the character and culture of Chicago. Visitors and residents alike find world-class dining, museums, entertainment, and striking architecture in the largest and most visited city in the Midwest.

Chicago is the third most populous city in the United States with approximately 2.7 million residents. The city is traversed by the Chicago and Calumet rivers, and with many parks and green spaces the city offers stunning natural beauty along with an urban landscape. Lake Michigan offers a wonderful escape, and Chicagoans can stroll the shoreline, play volleyball, bike, or jog along the lakefront. The Chicago Park District consists of 552 parks with over 7,300 acres of municipal parkland. There are 33 sand beaches, two world-class conservatories, sixteen historic lagoons, and ten bird and wildlife gardens.



As a multicultural city that thrives on the harmony and diversity of its neighborhoods, Chicago today embodies the values of America's heartland – integrity, hard work, and community – and reflects the ideals in the social fabric of its 77 distinct neighborhoods. Some favorite ethnic communities to explore in Chicago include Greektown, Chinatown, Ukrainian Village, and Little Italy.

Chicago is recognized across the United States as a very passionate sports town with professional teams such as the Chicago Bears, Blackhawks, Bulls, Fire, Cubs, and White Sox.

The dining choices in Chicago area are as diverse as the people, and everything from ethnic food to contemporary and innovative dining can be found. The city is home to 23 Michelin-starred restaurants, with one three-star restaurant, Alinea. *Savour* magazine even dubbed Chicago “America’s new culinary star.”

Chicago has long been known for theatre, from big productions at landmark venues in Chicago’s downtown Theatre District to experimental works at small storefront theaters in outlying neighborhoods. In addition, Chicago's theatre community spawned modern improvisational theatre. When it comes to music, there are live performances of every kind every night of the week, although jazz and blues have a special place in the city’s cultural history.

Chicago is a travel hub, which means it’s easy to get to and from anywhere in the country or the world. Chicago is served by Midway International Airport on the south side and O'Hare International Airport, the world's third busiest airport, on the far northwest side. Once one is in Chicago, there are many convenient options for getting around, from bike paths and L trains to buses and cabs.

For additional information on Chicago, please visit:

<http://www.cityofchicago.org/city/en.html>
<http://www.explorechicago.org/city/en.html>



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